

PROPOSAL SUBMISSION FORMS

RFCSP No: PD-02-14

Police Department Boat House

1. PROPOSAL FORMS

1.1. Copies

Submit one **(1) unbound original** (binder clips are acceptable), one **(2) bound copies** (staples are acceptable) of all Proposal submission forms and one **(1) copy in PDF format on CD or USB.**

1.2. PROPOSAL FORMS

All submissions are to be in a sealed envelope indicating the business name in top left-hand corner and the Proposal number in the lower left-hand corner

Please submit proposal in the following order:

1. Price Proposal **(Required)**
2. Security Bond **(Required)**
3. Contractor Contact Information Form **(Required)**
4. IRS Form W-9 **(Required)**
5. Conflict of interest Questionnaire **(Required)**
6. Debarment and Suspension Certification **(Required)**
7. Vendor Compliance with Reciprocity On Non-Resident Bidders **(Required)**
8. Contractor References **(Required)**
9. Local Experience References **(Required)**
10. Local Area Experience **(Required)**
11. List of Proposed Subcontractors **(Required)**



Company Name

Price Proposal
RFCSP: PD-02-14/Boat House

Pursuant to the Foregoing Notice to Respondents, the undersigned Respondent hereby proposes to do all work and furnish all necessary superintendence, labor, machinery, equipment, tools, and materials, and whatever else may be necessary to complete all work upon which he Proposals, as provided by the attached specifications and shown on the plans, and binds himself on acceptance of this proposal to execute an Agreement and Bonds according to the accompanying forms, for performing and completing the said work within the time stated, and furnishing all required guarantees, for the following prices to-wit:

Base Bid

Item No.	Item Description	QTY	Unit	Extended Cost
1	Installation and construction of proposed boat house as designed, including ramp from grade to dock, utility service to structure	1	EA	
2	Include allowance for security	1	EA	\$800.00
Total				_____

Add Alternates

Item No.	Item Description	Qty	Unit	Unit Cost	Extended Cost
1	Install single section of floating dock platform, 5'x10'	1	EA.		
2	Road Prep & Base with New 6" thick Caliche driveway, installed, per plans, X/A-1	134	CY		
3	Road Prep & Base with New 8" thick Caliche driveway, installed, per plans, X/A-1	76	CY		
4	4" painted, single rail, pipe railing with post @ 6'-0" O.C. installed per detail A/A-1	60	LF		
5	Provide unit cost to install Caliche	1	CY		

NOTE: In the case of any pricing discrepancies, the unit price will prevail.

It is understood the quantities of work to be done at unit prices are approximate and are intended for Proposal evaluations only. Unit quantities may be adjusted to determine final contract amount. Funding availability may also determine final contract amount.

Upon receipt of the written "Notice of Award", the Respondent will execute the agreement within fifteen (15) days and deliver a surety bond or bonds.

Respondent hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" and to complete the project within 45 consecutive calendar days thereafter. Respondent further agrees to pay as liquidated damages the sum of \$250.00 for each consecutive calendar day to complete the work beyond the allotted time or as extended by an approved Change Order not as a penalty but as Liquidated Damages.

Respondent understands the Owner/Agent reserves the right to reject any irregular proposal and the right to waive

technicalities if such waiver is in the best interest of the Owner/Agent and conforms to State and local laws and ordinances pertaining to the letting of construction contracts.

Receipt is hereby acknowledged of the following addenda to the Contract documents.

Addendum No. 1 Dated: _____	Received: _____
Addendum No. 2 Dated: _____	Received: _____
Addendum No. 3 Dated: _____	Received: _____

(ACCEPTANCE OF EVALUATION METHODOLOGY: By submitting its Proposals in response to this RFCSP, the Respondent accepts the evaluation process and acknowledges and accepts that determination of the "best value" Respondent will require subjective judgments by the Owner.

(Seal if Respondent is a
Corporation)

Company

By

Title

Address

City, State Zip

Date: _____

Note: Agents must provide evidence of authority to bind corporation.

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

Contractor Contact Information**Please Print**

Contact Name:
Mailing Address:
City, State Zip Code:
Accounts Receivable Address
City, State Zip Code
Tax ID:
Payment Terms:
Telephone: FAX:
Email:

Attach IRS W9 FORM

THIS FORM MUST BE RETURNED WITH THE PROPOSAL



CITY OF SAN ANGELO
PURCHASING DEPARTMENT
72 West College Avenue, San Angelo, Texas 76903
Tel: (325) 657-4219 or 657-4220

Disclosure of Certain Relationships

NOTICE TO VENDORS

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local governmental entity make certain disclosures concerning any affiliation or business relationship that might cause a conflict of interest with the local governmental entity. The provisions of Chapter 176 and the Form CIQ questionnaire that you must complete to comply with this law, are available at the Texas Ethics Commission website at <http://www.ethics.state.tx.us/whasnew/conflictforms.htm>.

A current list of City of San Angelo and City of San Angelo Development Corporations officers is available in the office of the City of San Angelo City Clerk's office located in Room 201 of City Hall or on the City's website at <http://sanangelotexas.org>. If you are considering doing business with the City of San Angelo or the City of San Angelo Development Corporation and have an affiliation or business relationship that requires you to submit a completed Form CIQ, it must be filed with the records administrator (City Clerk) of the City of San Angelo not later than the seventh (7th) business day after the date you become aware of facts that require the form to be filed. See Section 176.006, Texas Local Government Code. It is a Class C misdemeanor to violate this provision.

By Submitting a response to a City of San Angelo or City of San Angelo Development Corporation Request for Proposals, Request for Bids, or Request for Qualifications or by conducting business with either of those two entities, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

A handwritten signature in black ink, appearing to read "Roger S. Banks".

Roger S. Banks
Division Manager

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes

☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

LOCAL GOVERNMENT OFFICERS OF THE CITY OF SAN ANGELO
As defined by Chapter 176 of the Texas Local Government Code
(Revised 8/6/13)

For purposes of completion of the required Conflict of Interest Questionnaire for the City of San Angelo (required by all Vendors who submit bids/proposals), Local Government Officers are:

City of San Angelo City Council:

Mayor: Dwain Morrison

Councilmembers: Charlotte Farmer, Mayor Pro-Tempore: SMD 6
Rodney Fleming, SMD 1
Marty Self, SMD 2
Johnny Silvas, SMD 3
Don Vardeman, SMD 4
Elizabeth Grindstaff, SMD5

City Manager: Daniel Valenzuela

City of San Angelo Development Corporation:

Executive Director: Roland Peña

Officers: Scott Tankersley, President
John Edward Bariou, Jr. - First Vice President
Tony Villarreal - Second Vice President
Daniel Anderson - Director
Richard Crisp - Director
Tommy Hiebert - Director
Pedro Ramirez – Director



Debarment and Suspension Certification

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Company

By

Title

Address

City, State Zip

Note: Agents must provide evidence of authority to bind corporation.

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the determination whether to enter into this transaction. However, failure of the prospective participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the City of San Angelo determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available, the City of San Angelo may terminate this transaction for cause.
4. The prospective participant shall provide immediate written notice to the City of San Angelo to which this proposal is submitted if at any time the prospective participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549(13 CFR Part 145). You may contact the City of San Angelo for assistance in obtaining a copy of these regulations.
6. The prospective participant agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City of San Angelo.
7. The prospective participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment And Suspension" provided by the City of San Angelo, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the City of San Angelo, the City of San Angelo may terminate this transaction for cause.



Vendor Compliance With Reciprocity On Non-Resident Bidders

Government Code 2252.002 provides that, in order to be awarded a contract as low bidder, a non-resident bidder must bid projects for construction, improvements, supplies or services in Texas at an amount lower than the lowest Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a non-resident bidder in order to obtain a comparable contract in the state in which the non-resident's principal place of business is located. A non-resident bidder is a contractor whose corporate offices or principal place of business is outside of the state of Texas. This requirement does not apply to a contract involving Federal funds. The appropriate blanks in Section A must be filled out by all out-of-state or non-resident bidders in order for your bid to meet specifications. The failure of out-of-state or non-resident contractors to do so will automatically disqualify that bidder. Resident bidders must check the blank in Section B.

- A. Non-resident vendors in _____(give state), our principal place of business, are required to be _____ percent lower than resident bidders by state law. A copy of the statute is attached.

Non-resident vendors in _____(give state), our principal place of business, are not required to underbid resident bidders.

- B. Our principal place of business or corporate offices are in the State of Texas: _____.

Company

Signature

Title

Address

City, State Zip

THIS FORM MUST BE RETURNED WITH THE PROPOSAL IF RESPONDENT IS OUT OF STATE

Note: Agents must provide evidence of authority to bind corporation.



Company Name

Contractor References

List five (5) governments or companies, **other than City of San Angelo**, who can verify the quality of service your company provides. References should be of similar size and scope of work to this Proposal. (All references shall be for work completed in the last five (5) years)

Reference One

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Two

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Three

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Contract Period: _____

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

Reference Four

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Five

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

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Company Name

Local Experience

List five (5) similar projects that your company has completed **for the City of San Angelo**. All references shall be for work completed in the last five (5) years.

REFERENCE ONE

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Two

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Three

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Contract Period: _____

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Reference Four

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Five

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
72 West College Avenue, San Angelo, Texas 76903
Tel: (325) 657-4219 or 657-4220

Company Name

Local Area Experience

List five (5) similar projects that your company has completed **within 150 miles** (but not in the **City of San Angelo**).
All references shall be for work completed in the last five (5) years.

REFERENCE ONE

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

REFERENCE TWO

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Three

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Contract Period: _____

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

Reference Four

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

Reference Five

Government/Company Name: _____

Location: _____

Contact Person And Title: _____

Telephone Number: _____

Scope Of Work: _____

Contract Period: _____

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
72 West College Avenue, San Angelo, Texas 76903
Tel: (325) 657-4219 or 657-4220

List of Subcontractors and Suppliers

List any subcontractors and suppliers you intend to use on this project and the categories of work they will perform. **Respondents are strongly encouraged to explore utilizing area subcontractors and suppliers.** Make as many copies of this form as necessary to cover all categories of work.

Category of Work: GENERAL CONTRACTOR % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

(OVER)

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Category of Work: _____ % of Proposed Contract Amount: _____

Business Name: _____

Contact Name: _____

Telephone: _____

Address, City, State, Zip: _____

Percentages should total to 100%

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CERTIFICATIONS
(Negotiated Contracts)

1. The RESPONDENT certifies to the best of its knowledge and belief, that it and its principals:
 - a) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - b) Are not presently indicted for or otherwise criminally or civilly charged by a public entity with commission of any of the offenses enumerated in paragraph (1) (a) of this certification:
 - c) Have not within a three-year period preceding this proposal had one or more public transactions. terminated for cause or default; and
 - d) Have not been disciplined or issued a formal reprimand by any State agency for professional accreditation within the past three years.
2. The RESPONDENT further certifies to the best of its knowledge and belief, that it (or its surety, parent, or subsidiary companies) and its principals:
 - a) Does not currently have any claims against or are not currently involved in any litigation with the City of San Angelo.
 - b) Is not indebted to the City of San Angelo.
3. Where the RESPONDENT **is unable to certify to any of the statements in this certification, such** RESPONDENT shall attach an explanation to this certification.

Typed or Printed Name of Certifying Official

Date

Signature of Certifying Official

Title

This Form Must Be Returned With The Proposal

