Memo

Date:	May 23, 2014				
То:	Mayor and Councilmembers				
From:	Karl Bednarz, P.E., City Engineer				
Subject:	Agenda Item for June 3, 2014				
Contact:	Karl Bednarz, Engineering Services Division, 657-4203 x1211				
Caption:	Regular				
	Consideration of authorizing staff to negotiate an agreement, in substantially the attached form, with Freese and Nichols, Inc. for professional services per Request for Qualifications (RFQ) ES-02-14 Professional Services - Storm Water Engineering Services in an amount not to exceed \$100,000 per year, and authorizing the City Manager to execute an agreement between the City of San Angelo and Freese and Nichols, Inc.				
Summary:	The City of San Angelo sought to qualify and select a professional engineering firm to provide engineering services according to Texas Government Code Subchapter A, Chapter 2254, Sec 2254.004, Contract for professional Services of Architect, Engineer, or Surveyor through RFQ ES-02-14 Professional Services for Storm Water Engineering Services.				
	Government Code sited above requires that we first select the most highly qualified provider of these services on the basis of demonstrated competence and qualifications and then secondly attempt to negotiate with that provider a contract at a fair and reasonable price.				
	Requests for Qualifications were sent to 10 firms. Two responses were received 1) Freese and Nichols, Inc. of Fort Worth, TX; and 2) Bleyl & Associates of Sar Angelo, TX.				
	Submissions were reviewed and ranked by an Evaluation Committee based on the following criteria:				
	1. Adherence of the submission to the City's specifications;				
	2. The firm's local and area expertise relating to storm water;				
	 The firm's technical expertise regarding engineering, storm water, and storm water permits; 				
	 The adequateness of personnel and professional resources to provide the services required by the City; and 				
	5. The firm's performance on past storm water projects for other municipalities.				
	Freese and Nichols, Inc. of Fort Worth was clearly the most qualified provider of the desired services according to the above criteria.				
History:	A similar request was made to council on May 20, 2014 (See Attached minutes). The request at that time included using this contract to update the Storm Water Management Plan and MS4 Permit with the TCEQ. Since that time, it has been determined that the Upper Colorado Water District (UCRA) has the qualified staff				

	to perform this duty and is available to complete these duties by the required deadline.				
	As part of this contract, Freese and Nichols, Inc. will assist the City with services to include the design, drafting, engineering, and certification of storm sewer structures of which must be performed by a licensed engineer proficient in the regulatory and design requirements of storm sewer structures as well as other projects requiring specialized design knowledge and abilities.				
Financial Impact:	Professional storm water engineering services will not exceed \$100,000 annually. Funding for these services are available through the City of San Angelo's existing storm water program and the requested amount is approximately equivalent to the allotted budget for the Storm Water Engineer's position. Funds will not be expended unless services are rendered.				
Related Vision Item (if applicable):	N/A				
Other Information/ Recommendation:	Staff recommends the City Council authorize staff to negotiate and execute a contract with Freese and Nichols, Inc. (Fort Worth, TX) for Professional Storm Water Engineering Services.				
Attachments:	 Minutes for Council Meeting 5-20-14 <u>RFQ Acknowledgement</u> <u>Request for Qualifications ranking summary</u> <u>Draft Contract between the City of San Angelo and Freese and Nichols, Inc.</u> Exhibit "B" <u>Scope of Services</u> Revised 				
Presentation:	Powerpoint				
Publication:	N/A				
Reviewed by Director:	Shane Kelton, Director of Operations, ??14				
Approved by Legal:	N/A				

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Acknowledgment * RFQ: ES-02-14/Storm Water Engineering Services Date: May 15, 2014/2:00 PM

Committee Member Summary					
Category	Total Points	Bleyl & Associates	Freese and Nichols, Inc.		
Applicable Experience	175	85	105		
Local and Area Expertise	100	48	59		
Technical Expertise	100	51	60		
Adequate Resources	75	28	40		
Performance on Past Projects/References	50	22	28		
Reserved	0	0	0		
Total Score	500	234	292		
	Rank	2	1		

Attach a Written Justification for each company's ranking and forward to Purchasing NOTE: Attached the last page of this form to the Agenda Background Memo