

Memo

Date:	June 9, 2014
To:	Mayor and Councilmembers
From:	Roger Banks, Manager of Purchasing
Subject:	Agenda Item for July 1, 2014 Council Meeting
Contact:	Darlene Luna, CTPM, Purchasing Specialist, 657-4219
Caption:	CONSENT Item
	<u>CONSIDERATION OF AWARDING BID PUR-01-14 FOR WORK UNIFORMS AND APPAREL TO UNIFIRST (ABILENE, TX) AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS ASSOCIATED WITH THE ACCEPTANCE OF THIS BID</u>
Summary:	The Purchasing Department requested bids from 17 suppliers to provide work uniforms and apparel for City employees. Bids were received from two companies, Unifirst and Palmer Feed, with the Unifirst submission being the most complete, lowest bid and meeting specifications. The contracts, if awarded, will be for one (1) year, with four (4) additional one (1) year term renewal options.
History:	<p>We have used Unifirst for the past several years and are satisfied with their performance. Purchase of uniforms is guided by the City Uniform Policy (Approved 1/2011, Rev 3/2013).</p> <p>This policy does not apply to the Police Department, Fire Department, or Fire Marshals, nor does it apply to leased uniforms.</p>
Financial Impact:	Uniforms will be purchased using departmental budgets. The projected annual cost for the purchase of Uniforms is approximated at \$37,000.00
Related Vision Item (if applicable):	None
Other Information/ Recommendation:	Staff recommends approval and recommends awarding the bid to Unifirst Corporation.
Attachments:	Bid Tabulation
Presentation:	None
Publication:	Advertised in the San Angelo Standard Times 5/13/2014 & 5/20/2014
Reviewed by Director:	Tina Bunnell, Director of Finance
Approved by Legal:	



CITY OF SAN ANGELO
Bid Summary RFB: PUR-01-14/Work Uniforms
Bid Opening: May 28, 2014, 2:00 pm

WORK UNIFORMS	Palmer Feed			Unifirst		Low vs High Bid		
	Regular Length	Long	Large	S-3X	4X +	Regular Length	Long	Large
SHIRTS, Regular Long Sleeve	\$ 22.99	\$ 23.99		\$ 13.99	\$ 17.49	64%	37%	
SHIRTS, Regular Short Sleeve	21.00	22.00	23.00	13.29	17.49	58%	26%	
SHIRTS, Supervisor Long Sleeve	22.99	23.99		16.79	16.79	37%	43%	-
SHIRTS, Supervisor Short Sleeve	21.00	22.00	23.00	15.39	15.39	36%	43%	49%
SHIRTS, Welder (cotton for safety)	21.46		23.69	21.74	24.74	-1%	-	-4%
PANTS - Standard, Full	No Bid			15.39	15.39		-	-
PANTS - Women, Standard	No Bid			16.79	16.79		-	-
WELDER'S PANTS - Cotton, Full	31.30		34.38	18.89	18.69	66%	-	84%
SHORTS- Men's	No Bid			13.99	13.99		-	-
SHORTS- Women's	No Bid			19.59	19.59		-	-
COVERALLS- Blend	31.30		34.53	23.09	23.09	36%	-	50%
WELDER'S COVERALLS- Cotton	43.00		47.38	30.79	30.79	40%	-	54%

JEANS	Sizes	Regular Length	Long	Large	28-50 Waist	52+ Waist	Regular Length	Long	Large
REGULAR DUTY - TRADITIONAL FIT		24.99	26.50	28.99	16.79	22.39	49%	18%	29%
REGULAR DUTY - RELAXED FIT		30.99	32.50	33.99	23.09	23.09	34%	41%	47%
HEAVY DUTY - TRADITIONAL FIT		No Bid			No Bid			-	-
HEAVY DUTY - RELAXED FIT		30.99	32.50	33.99	19.59	23.79	58%	37%	43%

CASUAL SHIRTS

SHIRTS - Oxford Style - Long sleeve - MENS	19.41		21.41	16.79	16.79	16%	-	28%
SHIRTS - Oxford Style - Short sleeve - MENS	17.66		19.50	15.39	15.39	15%	-	27%
SHIRTS - Oxford Style - Long sleeve - WOMENS	21.00			16.79	16.79	25%	-	-
SHIRTS - Oxford Style - Short sleeve - WOMENS	18.75			15.39	15.39	22%	-	-
POLO STYLE SHIRTS - Short Sleeve- Mens	No Bid			15.39	15.39		-	-
POLO STYLE SHIRTS - Long Sleeve - Mens	No Bid			19.59	19.59		-	-
POLO STYLE SHIRTS - Short Sleeve- WOMENS	No Bid			15.39	15.39		-	-
POLO STYLE SHIRTS - Long Sleeve - WOMENS	No Bid			No Bid			-	-

JACKET	Sizes	S-2XL	3XL-4XL	S-2XL	3XL-4XL			
JACKET - Hip Length		41.66	45.83	27.99	27.99	49%	-	64%
JACKET- Three Season		45.25	48.08	30.09	30.09	50%	-	60%
HOODED DUCK JACKET		No Bid		37.09	37.09	-	-	-
		62.61	68.92	38.49	38.49	63%	-	79%

RAINWEAR

RAIN PARKA- Mid Length	No Bid			13.29	13.29
RAIN SLICKER - Duster Length	No Bid			No Bid	

CAPS

COTTON CAP	No Bid			8.39
DUCK CAP	No Bid			9.09
TWILL CAP	No Bid			8.39
MESH CAP	No Bid			6.99

Logo included

ARTWORK

PATCHES	No Bid			3.00
EMBROIDERY CHARGES	No Bid			3.50
SCREEN PRINTING				
1 COLOR	No Bid			3.00
2 COLOR	No Bid			3.50
3 COLOR	No Bid			4.00
4 COLOR	No Bid			\$ 4.50

DELIVERY TIME	10-14 days			30 days
P-CARD	Yes			Yes
% DISCOUNT ITEMS NOT ON CONTRACT				
REPRESENTATIVE FOR MEASUREMENTS	Yes			Yes
SAMPLES	Yes			Yes

Requests for Bids were mailed to:

Adobe Signs @ T Shirts	San Angelo, Tx
ARAMARK Uniform Services	Fort Worth, Tx
Aureus International	Enterprise, Tx
Casco	Grand Prairie, Tx
Cintas	Abilene, Tx NO BID
Cintas	San Angelo, Tx
Direct Action Uniforms	Dallas, Tx
G7K Services	San Antonio, Tx
Galls "An Aramark Company" LLC	Lexington, Tx
Miller Uniforms And Emblems	Austin, Tx
Mr. Boots Inc	San Angelo, Tx
Palmer Feed & Supply Inc	San Angelo, Tx
S & S Silkscreening	San Angelo, Tx
ServiceWear Apparel	Nashville, Tx NO BID
Tractor Supply	San Angelo, Tx
Tyler Uniform	Tyler, Tx NO BID
Unifirst	Abilene, Tx