

The City Of **San Angelo, Texas** 72 West College Avenue – Zip 76903

Department of Water Utilities

Phone: 325-657-4209

Fax: 325-655-6397

ADDENDUM NO. 1

Date: April 25, 2014

Project: WU-01-14 2014 Trench Repair

Location: San Angelo, Texas

Bid Date: Thursday, May 8, 2014 @ 2:00 pm

The following changes and/or additions are hereby made to the specifications and contract documents for the above referenced project:

4. GENERAL CONDITIONS:

<u>4.44.1 Site Completion Time</u>: Insert the following paragraph below the first paragraph: For items 32-40, Completion Time will be agreed upon by OWNER and CONTRACTOR prior to the commencement of work performed for those bid items.

5. TECHNICAL SPECIFICATIONS:

5.0 - Utility Trench Repair Bid Sheet General Guidelines: Update the following sections:

	-	See Technical Specification 5.38
27	Paint Fire Hydrants	*No permits/work orders will be issued for this bid item in
		the 2014 Utility Trench Repair Contract.

31	Adjusting Valve Stand to Grade	OWNER will provide location where valve stand is not flush with pavement/ground surface. CONTRACTOR is responsible for removing valve stand and adjusting existing valve stand to grade. Valve and valve stand shall be set plumb. Each valve stand shall be placed directly over the valve it serves, with the top of the box brought flush with the finished grade. After being placed in proper position, base shall be filled in around each valve box and thoroughly tamped on each side of the box. Concrete box shall be installed as detailed in Bid Item 14. Concrete box, excavation and finished paving will be paid in accordance with corresponding bid items. In the case the existing valve box stand is unable to be reused, the OWNER will provide CONTRACTOR with a new a new valve stand at no cost to the CONTRACTOR. The CONTRACTOR shall install the new valve stand at no extra cost to the OWNER.
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38 5/8" AMR Installation		See Technical Specification 5.55
	CONTRACTOR will be changing out the meter registers and meter lids only on the existing meters.	
		CONTRACTOR is not required to change out the meter
	<i>c</i> .	body.

		See Technical Specification 5.55
39	1" AMR Installation	CONTRACTOR will be changing out the meter registers and meter lids only on the existing meters.
		CONTRACTOR is not required to change out the meter
		body.

<u>5.0 – Utility Trench Repair Bid Sheet General Guidelines:</u> Add the following section:

40	Meter Box Change Out	Whenever CONTRACTOR is issued a work order for bid items 38 or 39 and the existing meter box is a concrete box or round cast-iron box; CONTRACTOR shall replace it with a new meter box. The OWNER will provide complete meter box. Meter boxes and parts shall be picked up and returned to the Water Distribution Center. Meter boxes located such that demolition of existing asphalt or concrete is required to complete the meter box change out will be paid in accordance with corresponding bid items.
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5.55.1.1 – AMR Installation Process: Replace Item 5 with the following:

5. A maximum of 50 work orders will be issued per work day (Monday through Friday, excluding any city holidays) unless otherwise approved by OWNER. Additional work orders will not be issued until the previous work orders and their corresponding meters are completed and returned.

6. PROPOSAL FORMS:

Proposal Submission Forms

Replace the "Proposal Submission Forms" with the attached version.

This addendum becomes a part of and shall be included with the above referenced specifications.



Authorized by: Kevin W. Krueger, PE Assistant Water Utilities Director Date: April 25, 2014

Signature: Purchasing Dept.

PROPOSAL SUBMISSION FORMS

Water Utilities **Trench Repair 2014**

REVISED 04/25/14

1. FORMS

1.1. Required Submission Forms

Please submit your proposal in the following order:

- Price Proposal Form
 Bid Bond (Required)
 Price Evaluation Form
 Past Experience with City of San Angelo Projects Form
 Local Contractor References Form
- 6. Contractor References Form
- 7. Conflict of Interest Form
- 8. Debarment and Suspension Certification Form
- 9. Contractor Contact Information Form
- 10. IRS form W-9 (Required)

1.2. Copies

- □ One (1) signed original,
- one (1) copy of all required, and
 one (1) copy in PDF Format on USB Drive or CD.

NO BID REPLY FORM

If for any reason, you <u>are not</u> submitting a bid/proposal, please check one or more reasons below and return the form to us either by mail or by email to <u>sapurch@cosatx.us</u> in order to remain in our database for these types of products or services.

By providing us this information, we hope to improve future Request packages that will elicit your participation.

PLEASE PRINT

We wish to Remain On ()/Deleted From () the list of bidders for t he City of San Angelo

A. We hereby submit a "No Bid" because:

- () 1. We are not interested in selling through the bid process.
- () 2. We are unable to prepare the bid form in time to meet the due date.
- () 3. We do not wish to bid under the terms and conditions of the Request for Bid/Proposal. OBJECTIONS: _____
- () 4. We do not feel we can be competitive.
- () 5. We cannot submit a bid because of the marketing or franchising policies of the manufacturing company.

() 6. We do not wish to sell to the City of San Angelo. OBJECTIONS:

() 7. We do not sell the items or provide the services requested.

() 8. Other:_____

Firm

Signed_____

Thank you for your assistance!

Price Proposal Form Trench Repair 2014

Company Name:

_, 2014

Pursuant to the Foregoing Notice to Bidders, the undersigned bidder hereby proposes to do all work and furnish all necessary superintendence, labor, machinery, equipment, tools, and materials, and whatever else may be necessary to complete all work upon which he bids, as provided by the attached specifications and shown on the plans, and binds himself on acceptance of this proposal to execute an Agreement and Bonds according to the accompanying forms, for performing and completing the said work within the time stated, and furnishing all required guarantees, for the following prices to-wit:

Amounts are to be shown in both words and figures. In case of discrepancy, the amounts shown in words shall govern.

BASE BID

1	Utility Trench Repair		
LS			
		Dollars and	Cents

TOTAL BASE PRICE \$____

It is understood the quantities of work to be done at unit prices are approximate and are intended for bidding purposes only. Unit quantities may be adjusted to determine final contract amount. Funding availability may also determine final contract amount.

A Performance Bond will be required based on the Total Base Bid above.

Upon receipt of the written "Notice of Award", the bidder will execute the agreement within fifteen (15) days and deliver all bonds and Certificates of Insurance.

Liquidated Damages

Timely completion of this project is necessary to prevent delays in street reconstruction project(s) and to minimize project impact to the public.

Should the Contractor not complete the work at a permitted site within the required time period, the Owner may, at its option, assess a \$50.00 per day delinquent charge against the Contractor, until such time as work at the site is complete.

Reservation

Bidder understands the Owner/Agent reserves the right to reject any irregular proposal and the right to waive technicalities if such waiver is in the best interest of the Owner/Agent and conforms to State and local laws and ordinances pertaining to the letting of construction contracts.

Receipt is hereby acknowledged of the following addenda to the Contract documents.

Addendum No. 1 Dated:	Received:	
Addendum No. 2 Dated:	Received:	
Addendum No. 3 Dated:	Received:	
(Seal if Bidder is Corporation)		
	Company Name	
	Signature	
	Printed Name	
	Title	
	Address	
	City, State Zip Code	

Note: Agents must provide evidence of authority to bind corporation.

City of San Angelo Project Experience

Two Points will be awarded for each positive reference

Company Name: _____

List five (5) similar projects that your company has completed for the City of San Angelo. All references shall be for work completed in the last five (5) years.

REFERENCE ONE

Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Reference Two	
Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Reference Three	
Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Contract Period:	

Reference Four

Government/Company Name:	
Government/Company Name:	
Location:	
Contact Person And Title:	
Scope Of Work:	
Contract Period:	

Local Area Experience

Two points will be awarded for each positive reference

Company Name: _____

List t five (5) similar projects that your company has completed **within 150 miles** (but not in the **City of San Angelo**). All references shall be for work completed in the last five (5) years.

Reference One	
Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Reference Two	
Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Reference Three	
Government/Company Name:	
Location:	
Contact Person And Title:	
Telephone Number:	
Scope Of Work:	
Contract Period:	
Contract Period:	

Reference Four
Government/Company Name:
Location:
Contact Person And Title:
Telephone Number:
Scope Of Work:
Contract Period:
Reference Five
Government/Company Name:
Location:
Contact Person And Title:
Telephone Number:
Scope Of Work:
Contract Period:

Contractor References

Two points will be awarded for each positive reference.

Company Name: _____

References: List five (5) projects of similar work, giving owner's name, owner's representative's name, project architect's name, and telephone numbers for each. References must be provided for owners of similar size and scope as the proposed City project.

Reference One

Government/Company Name: _	
Contact Person and Title:	
Contract Period:	

Reference Two

Government/Company Name:	
Location:	
Contact Person and Title:	
Telephone Number:	
Scope of Work:	
Contract Period:	

Reference Three

Government/Company Name: _	
Location:	
Contact Person and Title:	
Scope of Work:	
Contract Period:	

Reference Four
Government/Company Name:
Location:
Contact Person and Title:
Telephone Number:
Scope of Work:
Contract Period:
Contract Period:

Government/Company Name: _____

Location: _____Contact Person and Title: _____



CITY OF SAN ANGELO PURCHASING DEPARTMENT 72 West College Avenue, San Angelo, Texas 76903 Tel: (325) 657-4219 or 657-4220

Disclosure of Certain Relationships

NOTICE TO VENDORS

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local governmental entity make certain disclosures concerning any affiliation or business relationship that might cause a conflict of interest with the local governmental entity. The provisions of Chapter 176 and the Form CIQ questionnaire that you must complete to comply with this law, are available at the Texas Ethics Commission website at http://www.ethics.state.tx.us/whasnew/conflict forms.htm.

A current list of City of San Angelo and City of San Angelo Development Corporations officers is available in the office of the City of San Angelo City Clerk's office located in Room 201 of City Hall or on the City's website at http://sanangelotexas.org. If you are considering doing business with the City of San Angelo or the City of San Angelo Development Corporation and have an affiliation or business relationship that requires you to submit a completed Form ClQ, it must be filed with the records administrator (City Clerk) of the City of San Angelo not later than the seventh (7th) business day after the date you become aware of facts that require the form to be filed. See Section 176.006, Texas Local Government Code. It is a Class C misdemeanor to violate this provision.

By Submitting a response to a City of San Angelo or City of San Angelo Development Corporation Request for Proposals, Request for Bids, or Request for Qualifications or by conducting business with either of those two entities, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

Roger S. Banks, Division Manager Purchasing Division

CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entit	FORM CIQ
This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.	OFFICE USE ONLY
This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).	Date Received
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. <i>See</i> Section 176.006, Local Government Code.	
A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.	
1 Name of person who has a business relationship with local governmental entity.	
2 Check this box if you are filing an update to a previously filed questionnaire.	
(The law requires that you file an updated completed questionnaire with the application later than the 7th business day after the date the originally filed questionnaire become	
3 Name of local government officer with whom filer has employment or business relationshi	p.
Name of Officer	
This section (item 3 including subparts A, B, C & D) must be completed for each office employment or other business relationship as defined by Section 176.001(1-a), Local Govern pages to this Form CIQ as necessary.	
A. Is the local government officer named in this section receiving or likely to receive taxable i income, from the filer of the questionnaire?	ncome, other than investment
Yes No	
B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than inve direction of the local government officer named in this section AND the taxable income is governmental entity?	
Yes No	
C. Is the filer of this questionnaire employed by a corporation or other business entity wi government officer serves as an officer or director, or holds an ownership of 10 percent or mo	
Yes No	
D. Describe each employment or business relationship with the local government officer nar	ned in this section.
4	·····
Signature of person doing business with the governmental entity	Date
L	Adopted 06/29/2007

THIS FORM MUST BE RETURNED WITH THE PROPOSAL

Adopt



CITY OF SAN ANGELO PURCHASING DEPARTMENT 72 West College Avenue, San Angelo, Texas 76903 Tel: (325) 657-4219 or 657-4220

Local Government Officers Of The City Of San Angelo As defined by Chapter 176 of the Texas Local Government Code (Revised 8/6/13)

For purposes of completion of the required Conflict of Interest Questionnaire for the City of San Angelo (required by all Vendors who submit bids/proposals), Local Government Officers are:

City of San Angelo City Council:

Mayor: Dwain Morrison, Mayor

- Councilmembers: Mayor Pro-Tempore: Charlotte Farmer, SMD 6
 - Rodney Fleming, SMD 1
 - Marty Self, SMD 2
 - Johnny Silvas, SMD 3
 - Don Vardeman, SMD 4
 - H.R. Wardlaw, III, SMD5

City Manager:

Daniel Valenzuela

City of San Angelo Development Corporation officers are:

- Scott Tankersley, President
- John Edward Bariou, Jr. First Vice President
- Tony Villarreal Second Vice President
- Daniel Anderson Director
- Richard Crisp Director
- Tommy Hiebert Director
- Pedro Ramirez Director

Executive Director: Roland Peña



CITY OF SAN ANGELO PURCHASING DEPARTMENT 72 West College Avenue, San Angelo, Texas 76903 Tel: (325) 657-4219 or 657-4220

Debarment and Suspension Certification

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Company Name	
Signature	
Printed Name	
Title	
Address	
City, State Zip Code	

INSTRUCTIONS FOR CERTIFICATION

- 1. By signing and submitting this proposal, the prospective participant is providing the certification set out below.
- 2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the determination whether to enter into this transaction. However, failure of the prospective participant to furnish a certification or an explanation shall disgualify such person from participation in this transaction.
- 3. The certification in this clause is a material representation of fact upon which reliance was placed when the City of San Angelo determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available, the City of San Angelo may terminate this transaction for cause.
- 4. The prospective participant shall provide immediate written notice to the City of San Angelo to which this proposal is submitted if at any time the prospective participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549(13 CFR Part 145). You may contact the City of San Angelo for assistance in obtaining a copy of these regulations.
- 6. The prospective participant agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City of San Angelo.
- 7. The prospective participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment and Suspension" provided by the City of San Angelo, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- 8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
- 9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the City of San Angelo, the City of San Angelo may terminate this transaction for cause.



CITY OF SAN ANGELO

PURCHASING DEPARTMENT 72 West College Avenue, San Angelo, Texas 76903 Tel: (325) 657-4219 or 657-4220

Price Evaluation Form

Notice to Contractors

An Excel bid worksheet is also available for downloading as a separate file from the City's webpage, www.sanangelotexas.us.

- 1. www.cosatx.us
- 2. Purchasing
- Bidding Information
 RFCSP: WU-01-14/Trench Repair 2014

Electronic proposals will not be accepted and the proposal will be rejected as invalid. Please print a copy of your completed worksheet, sign it and return it with your submission documents.

BID EVALUATION FORM 2014 Utility Trench Repair Contract City of San Angelo Department of Water Utilities

2 B 3 P 4 P 5 R 6 P 7 H 9 C 10 R 11 P 12 E Adjustme Factored 1 R 2 B 3 P	Bid Items: (Multiply the quanitities provided in emoval of Temporary Backfill	Units c.f. c.f. c.f. c.f. s.f. s.f. s.f. s.f. s.f. s.f. c.f. t.f. c.f. t.f. s.f.	v > 200 (a) 2,500 15,000 110,000 25,000 30,000 4,500 45,000 6,000 1,000 30,000 (h) 1.00	100 < v <= 200 (b) 7,500 20,000 20,000 10,000 1,500 15,000 300 1,000 500 10,000 (i)	(c) 500 1,000 5,000 5,000 750 5,000 750 200 750 300 5,000	v <= 25 (d) 200 500 500 500 2,000 500 1,500 100 300 200	Quantity (e)	Price (f)	Subtotals (g) - - - - - - - - - - - - - -
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11 P 12 E Adjustme Factored 1 R 2 B 3 P	rovide & Place 6" Top Soil xcavation nt Factor Bid Items: (Multiply the quanitities provided in removal of Temporary Backfill	s.f. c.f.	1,000 30,000 (h)	500 10,000	300 5,000	200			
12 E Adjustme Factored 1 R 2 B 3 P	xcavation nt Factor Bid Items: (Multiply the quanitities provided in removal of Temporary Backfill	c.f.	30,000 (h)	10,000	5,000				-
Adjustme Factored 1 R 2 B 3 P	nt Factor Bid Items: (Multiply the quanitities provided in removal of Temporary Backfill		(h)			1,000	-	-	-
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Factored 1 R 2 B 3 P	Bid Items: (Multiply the quanitities provided in emoval of Temporary Backfill	the columns a							
1 R 2 B 3 P	emoval of Temporary Backfill	the columns a							
1 R 2 B 3 P	emoval of Temporary Backfill		above by the appr	opriate adjustment	factor.)			<u></u>	
2 B 3 P			(l)=(a)x(h)	(m)=(b)x(i)	(n)=(c)x(j)	(o)=(d)x(k)	Sum (I)(o)	Unit Bid Price	(e) x (f)
2 B 3 P		c.f.	2,500	, , , , , , , , , , , , , , , , , , , ,	. ,	1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.			<u> </u>
3 P	edding Material	c.f.	15,000						
4 P	rovide Flexible Base for Backfill	c.f.	100,000						
	lacement and Compaction of Trench Backfill	c.f.	110,000						
	emoval of Sacrifical Flexible Base	s.f.	25,000						
	lacement of Temporary Asphalt	s.f.	30,000						
	lot Mix Asphaltic Concrete Pavement	s.f.	4,500						
	Iot Mix - Cold Laid Asphaltic Concrete Pavement	s.f.	45,000						
	Concrete Cap	s.f.	500						
	rigid Pavement rovide & Place 6" Top Soil	s.f. s.f.	6,000 1,000					+	
	xcavation	c.f.	30,000						
- 12		c.n.	50,000					-	
13 C	urb, Gutter, or Combined Curb & Gutter	l.f.	-	-	-	-	200		
	ioncrete Pad	ea.	-	-	-	-	125		
	lourly Rate for Site Cleanup	hr.	-	-	-	-	75		
	rench Spoil Removal	c.f.	-	-	-	-	125,000		
	mergency Repair Mobilization Fee	ea.	-	-	-	-	150		
	lot Mix - No Backfill - 200 s.f. or less lot Mix - No Backfill - 201 s.f. or more	s.f. s.f.	-	-	-	-	7,500		
	ligid Pavement - No Backfill - 201 s.f. or hore	s.f.	-	-	-	-	2,500		
	ligid Pavement - No Backfill - 200 s.f. of fields	s.f.	-	-	-	-	2,500		
	ligid Pavement Removal	s.f.	-	-	-	-	3,000		
	Concrete Cap and Removal	s.f.		-	-	-	500		
	aw Cut Asphaltic Pavement	l.f.	-	-	-	-	25,000		
25 S	aw Cut Concrete Pavement	l.f.	-	-	-	-	1,750		
	rench Saftey	l.f.	-	-	-	-	500		
	aint Fire Hydrants	ea.	-	-	-	-	0		
	nstall New Fire Hydrant Assembly	ea.	-	-	-	-	10		
	djusting Manhole to Grade	ea.	-	-	-	-	15		
	djusting Cleanout to Grade	ea.	-	-	-	-	15		
	djusting Valve Stand to Grade	ea.	-	-	-	-	15		
	" Water Service Tap on 8" Water Main	ea.	-	-	-	-	15		
	" Sewer Service Tap on 8" Sewer Main " Water Main Extension	ea. I.f.	-	-	-	-	15 500		
	" Gravity Sewer Main Extension	l.f.	-	-	_	-	500		
	Anhole Installation (0' - 5')	ea.	-	_	-	-	15		
	Aanhole Installation (5' - 10')		-	-	-	-			
		ea.		-			15		
	/8" AMR Installation	ea.	-	-	-	-	6,250		
	" AMR Installation	ea.	-	-	-	-	500		
39 N	Neter Box Change Out	ea.	-	-	-	-	50	4	-
								⊥	
Projected	Contract Valuation:								
	worksheet of the Bid Evaluation Form is available a			Purchasing Departi	ment's Bid Informat	ion Section)			

Price Evaluation Form Signature Page

(Seal if Bidder is Corporation)

Company Name

Signature

Printed Name

Title

Address

City, State Zip Code

Contact Information

Company:					
Signature:	Title:				
Printed Name:		Date:			
Address:					
City:					
Phone:		Fax:			
E-Mail:					
ATTACH IRS FORM W-9					

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