

**Fort Concho Museum Board Minutes
November 16, 2021**

I. OPEN SESSION

A. Call to Order - President Roger Banks called the meeting to order at 3:30 p.m. at Fort Concho Officers' Quarters 8, 215 East Avenue D.

B. Determination of a quorum –Site Manager, Bob Bluthardt was not present due to mechanical issues with his motor vehicle in Brownwood. A quorum was established with 11 members present. One member arrived late for a total of 12 members in attendance. One member, Yukio Kuniyuki, attended the meeting by telephone.

Members present at 3:30 p.m.: Roger Banks, Joyce Lowe, Brandon Allen, Kathy Keane, Dave Schaller, Don Barnhart, Curtis Milbourn, Sherley Spears, Dr. Jason Pierce, Lisa Marley, and Lt. Col. Joe Garwacki. Lori Barton arrived at 3:43 p.m. Yukio Kuniyuki attended the meeting by telephone.

C. Approval of excused absences – George Balli was absent. Kathy Keane moved to approve the absence. Sherley Spears seconded the motion which carried by unanimous vote.

D. Introduction of guests –Hailey Hawkins, Angelo State University (ASU) honors student intern attended the meeting. Matt Lewis, president and CEO of the San Angelo Area Foundation and Dr. Brian May were introduced.

E. Presentations – Mr. Lewis and Dr. May presented an overview of the fundraising history for the reconstruction of Barracks and Mess Hall 3 and 4 (B3 and B4). We have all the funds in place for the reconstruction of B3. After delays caused by snafus with underground utilities, reconstruction on B3 is well underway. B4 reconstruction will begin later when funds are in place. B3 will be tornado proof with a wet and dry fire suppression system. B4 will be almost identical to B3. B4 will be fireproof, but not tornado proof. There is a pledge of \$500,000 from the San Angelo Area Foundation if the remaining 1.3 million is raised to complete B4. Fundraising is well underway to obtain the needed funds. When the money comes in for B4, reconstruction on both buildings can proceed concurrently. B3 will contain the large research collection of books on long-term loan and B4 will house the fort's library/archives.

F. Public Comment - None.

II. CONSENT AGENDA

1. Consideration of approving the October 19, 2021 Minutes – Brandon Allen pointed out that on page 2 of 3, under item #5 there are typographical errors. Dr. Jason Pierce moved to accept the minutes of 10/19/2021 with the correction of the typographical errors. Don Barnhart seconded the motion, which carried unanimously.

2. Treasurer's Report – There are no firm numbers available this month, but we had a strong finish to the end of the fiscal year. We added to the fund balance subject to the payment of bills. The shop did well. Rent included deposits not transferred previously. Christmas at Old Fort

Concho has had strong sponsorships and merchant income. Memberships are above projections. Donations were higher this year because of the suspension of admission fees during the height of the pandemic. We are at 93% of our budgeted income and have spent less than budgeted so it is possible that we will add back to the fund balance. Curtis Milbourn moved to accept the treasurer's report. Sherley Spears seconded the motion which carried unanimously.

3. Site Manager's Report – none.

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENTS

4. Consideration of Collections Acquisitions – None.

5. Nominations Committee Report – Lori may have a possible new board member. We would still need one more.

6. Christmas at Old Fort Concho Update – Spots are available for vendors as some folks have retired or don't want to attend due to the pandemic. If there are fewer vendors this year, it will allow for more spacing between booths. We need volunteers. If you can volunteer this year, please sign up. Slots are available at the ticket, coke, and merchandise sales booths, and we need door greeters.

7. Report on Cultural District Meeting with San Angelo Museum of Fine Arts (SAMFA) Committee and any recommended actions – Kathy, Yukio, and Roger met with Howard Taylor and Del Velasquez of SAMFA. They reviewed a model of the cultural district and boundaries and set out an action plan. TxDOT has started engineering work for the Oakes Street bridge. The committee talked about the historic lights for the bridge which are still in storage and overall, made good progress on planning for the district. The committee will meet again in January.

8. Update on Standard-Times Library/Archives – None.

9. Briefing on Barracks & Mess Halls 3-4 Project – see above.

10. Staff Reports – Board members were referred to the information in the meeting packets. Roger pointed out that October and November events were well attended, and the events grossed about \$10,000 with very few expenses. Unfortunately, during the Murder at Old Fort Concho event, a vehicle drove through the closure on Avenue D. Fortunately, no one was injured.

11. Building Maintenance & Repair Project Update – Crews continue to repair the Commissary and Quartermaster Building as well as Barracks 5 & 6. The contract deadline was extended to January 15, 2022.

12. Fort Concho Foundation Report – Nothing new to report. See above for report on B3 & B4.

13. Future Agenda Items – None.

14. Consideration of holding or cancelling December 21, 2021 board meeting – Kathy Keene moved to cancel the December 21st board meeting. Dave Schaller seconded the motion which carried unanimously.

15. Adjournment – Sherley Spears moved to adjourn the meeting. Dr. Jason Pierce seconded the motion which carried unanimously. Roger Banks adjourned the meeting at 4:11 p.m.

Respectfully submitted,

/s/ *Joyce K. Lowe*

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Board Secretary