

CITY OF SAN ANGELO REQUEST FOR PROPOSALS

Water Utilities Lake Water Pumping System

RFP No: WU-02-14

**Submittal Deadline
March 12, 2014 /2:00 PM, Local Time**



**City of San Angelo
72 West College Avenue
San Angelo, Texas 76902**

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INTRODUCTION

Lake Water Pumping System Technical Requirements

The City of San Angelo is accepting proposals for the lease of pumping equipment and portable pipelines. The pumps will be used to withdraw water from the dead storage pools in Twin Buttes Reservoir, Tom Green County, Texas. As conditions change, pumps may be used to move water in other local water sources available to the city.

It is a Respondent's responsibility to provide a detailed description and specification of the proposed pumping system and indicate whether the system meets each requirement contained herein and, whenever necessary, a description of variances. Should the system or any part of the system fail to meet any of the specifications contained herein, explain the variation from these requirements.

This Request for Proposal (RFP) requests proposals for the following:

- Lease of diesel powered portable water pumps.
- Lease or purchase of suction and discharge piping.

Systems and services proposed must cover the requirements stated herein.

Digital Format

If Respondent obtained the RFP documents/specifications in digital format in order to prepare a proposal, the RFP must be submitted in hard copy according to the instructions contained in this RFP package. If, in its RFP response, Respondents makes any changes whatsoever to the published RFP specifications, the documents/specifications as published shall control. Furthermore, if an alteration of any kind to the RFP specification is discovered after the contract is executed and is or is not being performed; the contract is subject to immediate cancellation without recourse.

No Bid Reply Form

If for any reason, you are not submitting a bid/proposal, please complete the NO REPLY form and return the form to us either by mail or by email to sapurch@cosatx.us in order to remain in our vendor database.

Disqualification

Disqualification may occur for any of the following reasons:

- The respondent is involved in any litigation against the City of San Angelo.
- The respondent is in arrears on any existing contract or has defaulted on a previous contract with the City;
- The respondent is debarred, suspended, or otherwise excluded from or ineligible for participation in State or Federal assistance programs.

Confidentiality

All proposals submitted shall remain confidential. However, after award, proposals will be made available for public inspection. The City shall not be responsible for the confidentiality of any trade secrets or other information contained or disclosed in the proposal unless clearly identified as such.

Document, Plans and Specifications Availability

Contract documents, including plans and specifications are available and may be examined or obtained without charge in the Purchasing Department, Suite 330, City Hall, San Angelo, Texas. The Request for Proposal is also available at <http://www.sanangelotexas.us>, City Departments, Purchasing, and Bidding Opportunities at no cost.

PRE-PROPOSAL CONFERENCE AND SITE TOUR

A pre-proposal conference will be held in the 2nd Floor Conference Room in City Hall, 72 West College, 2nd floor, San Angelo Texas, **9:00 am Local Time, March 4, 2014** followed by a site tour. Only written questions regarding this RFP (via fax or mail) will be accepted prior to and after the pre-proposal conference. Both oral and written questions will be accepted at the pre-proposal conference. Any changes to the RFP resulting from the pre-bid conference will be provided in the form of an Addendum and posted on the City's website. Respondents are responsible for ensuring all addendums have been considered prior to submitting their proposal. No questions will be accepted after March 5, 2014. Written responses will govern. Information regarding this RFP is to be directed to:

Mr. Roger S. Banks, Purchasing Manager
72 West College Suite 330
San Angelo, TX 76903
E-mail: sapurch@cosatx.us
Telephone: 325-657-4220

RESTRICTIONS ON COMMUNICATION

- A. Respondents should not communicate with: 1) elected City officials and their staff regarding the RFP or Proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded. These restrictions extend to "thank you" letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFP and/or Proposal submitted by Respondent. Violation of this provision by Respondent and/or its agent may lead to disqualification of Respondent's proposal from consideration.

Exceptions to the Restrictions on Communication with City employees include:

1. Conversations with the current contract holder concerning operations under the current Agreement for Waste Collection and Disposal and Landfill Lease and Operation;
2. Private (non-business) contacts with the City by the Proposer's employees acting in their personal capacity;
3. Casual social contacts that do not include mention of the RFP;
4. Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 3:00 p.m., March 5, 2014. Questions received after the stated deadline will not be answered. It is suggested that all questions be sent by email to:

Roger Banks, Purchasing Division Manager
Email: sapurch@cosatx.us

5. Communications as allowed by the specifications outlined in Pre-Proposal Conference and Site Tour (if applicable)
 6. Respondents may provide responses to questions asked of them after responses are received and opened. During interviews, if any, verbal questions and explanations will be permitted. If interviews are conducted, Respondents shall not bring lobbyists. The City reserves the right to exclude any persons from interviews as it deems in its best interests;
 7. Upon completion of the evaluation process, Respondents shall receive a notification letter indicating the recommended firm and anticipated City Council agenda date. Respondents desiring a review of the solicitation process may submit a written request no later than seven (7) calendar days from the date letter was sent. The letter will indicate the name and address for submission of requests for review.
- B. The City reserves the right to accept or reject any or all proposals, and to waive any informalities or irregularities in the RFP process.
 - C. City reserves the right to contact any Respondent to negotiate if such is deemed desirable by City. Such negotiations initiated by City staff persons, shall not be considered a violation by Respondent of this section.
 - D. The City reserves the right to not request or take delivery of the pump system at any time.

Award of Contract

The City reserves the right to accept or reject any or all proposals, and to waive any informalities or irregularities in the RFP process. The City is an equal opportunity employer

The City will select the most highly qualified respondent(s) of the requested services based on demonstrated competence and qualifications and then attempt to negotiate with respondent(s) a contract(s) at a fair and reasonable price.

Acceptance of Proposal Content

Before submitting a proposal, each Respondent shall make all investigations and examinations necessary to ascertain all conditions and requirements affecting the performance of the contract and to verify any representations made by the City upon which the proposal will rely. If the Respondent receives an offer because of its proposal, failure to have made such investigation and examinations will in no way relieve the Respondent from its obligation to comply in every detail with all provisions and requirements.

Equal Employment Opportunity

Attention of Respondents to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, color religion, sex, national origin, age, or disability.

Proposal Term

Proposal shall be in effect for at least 90 days from the submission date.

Points of Contact**Roger Banks, Division Manager**

Purchasing Department
City of San Angelo
72 W. College Ave.
San Angelo Texas, 76903
Email: sapurch@cosatx.us
Telephone: (325) 657-4220

Allison Strube, Project Engineer

Water Utilities
City of San Angelo
72 W. College Ave.
San Angelo, TX 76903
Email: allison.strube@cosatx.us
Phone: 325-657-4263

DEADLINE AND DELIVERY LOCATION**Deadline**

Sealed submittals must be received and time stamped by **March 12, 2014, 2:00 P.M., Local Time**. The clock located in Purchasing will be the official time.

Faxed or electronically transmitted RFP submittals will not be accepted

It is the sole responsibility of the respondent to ensure that the sealed RFP submittal arrives at the above location by specified deadline regardless of method chosen by the respondent for delivery.

Copies

One (1) unbound original, three (3) bound copies, one (1) copy in PDF format on CD or USB drive.

Sealed Envelope/Container Addressing

Lower Left Hand Corner: *"RFP: WU-02-14/Lake Pumping System"*

Delivery Addresses

USPS: City of San Angelo
Purchasing Department, RFP: WU0214
72 West College Avenue
San Angelo, Texas 76902-1751

Delivery Services (FedEx, UPS, etc):

City of San Angelo
Purchasing Department, RFP: WU0214
72 West College Avenue, Suite 330
San Angelo, Texas 76903

Please ensure the delivery envelope/container is marked, "RFP Enclosed".

SELECTION PROCESS

All submittals shall be evaluated by a selection committee.

- A. The selection committee will consist of representatives from various departments in the City.
- B. The selection committee will evaluate all proposals that are submitted. Selection ratings will be based on 100-point scale. Ranking will be as reflected below:
 - Overall Cost.....40%
 - Conformance to Specifications/Best Value for the City.....25%
 - Experience.....05%
 - Availability of Pumps.....30%
 - Total 100%**
- C. Respondents are advised that the City reserves the right to evaluate and rank the proposals without input from the respondents. Therefore, proposals should be complete as initially submitted.
- D. City staff shall make a recommendation to City Council of the selection of the most qualified respondent to enter into contract negotiations with the City.
- E. The selected respondent shall enter into negotiations with the City for the services to be performed.
- F. If satisfactory negotiations cannot be concluded, the City will formally discontinue negotiations and begin negotiations with the next, highest ranked respondent until an agreement for services and fees are reached. This process may continue until an agreement is reached.
- G. When services and fees are agreed upon, the selected respondent shall be offered a contract subject to City Council approval.
- H. This RFP does not commit the City to pay for any direct and/or indirect costs incurred in the preparation and presentation of a response. All finalist(s) shall pay their own costs incurred in preparing for, traveling to and attending the interviews. The City reserves the right to accept or reject all or part of proposals.

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INSURANCE REQUIREMENTS

The following insurance requirements will be required for the duration of the contract. Failure to maintain the requirements will result in the termination of the contract. Proof of insurance will be required prior to the commencement of any work

INSURANCE REQUIREMENTS

1. INDEMNIFICATION.

- 1.1 GENERAL INDEMNIFICATION.** CONTRACTOR AGREES TO INDEMNIFY, DEFEND, AND HOLD CITY, ITS COUNCIL MEMBERS, BOARD AND COMMISSION MEMBERS, OFFICIALS, AGENTS, GUESTS, INVITEES, CONSULTANTS AND EMPLOYEES FREE AND HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, PROCEEDINGS, SUITS, JUDGMENTS, COSTS, PENALTIES, FINES, DAMAGES, LOSSES, ATTORNEYS' FEES AND EXPENSES ASSERTED BY ANY PERSON OR PERSONS, INCLUDING AGENTS OR EMPLOYEES OF CONTRACTOR OR CITY, BY REASON OF DEATH OR INJURY TO PERSONS, OR LOSS OR DAMAGE TO PROPERTY, RESULTING FROM OR ARISING OUT OF, THE VIOLATION OF ANY LAW OR REGULATION OR IN ANY MANNER ATTRIBUTABLE TO ANY ACT OF COMMISSION, OMISSION, NEGLIGENCE OR FAULT OF CONTRACTOR, ITS AGENTS OR EMPLOYEES, OR THE JOINT NEGLIGENCE OF CONTRACTOR AND ANY OTHER ENTITY, AS A CONSEQUENCE OF ITS EXECUTION OR PERFORMANCE OF THIS CONTRACT OR SUSTAINED IN OR UPON THE PREMISES, OR AS A RESULT OF ANYTHING CLAIMED TO BE DONE OR ADMITTED TO BE DONE BY CONTRACTOR HEREUNDER. THIS INDEMNIFICATION SHALL SURVIVE THE TERM OF THIS CONTRACT AS LONG AS ANY LIABILITY COULD BE ASSERTED. NOTHING HEREIN SHALL REQUIRE CONTRACTOR TO INDEMNIFY, DEFEND OR HOLD HARMLESS ANY INDEMNIFIED PARTY FOR THE INDEMNIFIED PARTY'S OWN GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.
- 1.2 ENVIRONMENTAL INDEMNIFICATION.** CONTRACTOR AGREES TO INDEMNIFY, DEFEND AND HOLD CITY AND ITS COUNCIL MEMBERS, BOARD AND COMMISSION MEMBERS, OFFICIALS, AGENTS, GUESTS, INVITEES, CONSULTANTS AND EMPLOYEES FREE AND HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, PROCEEDINGS, SUITS, JUDGMENTS, COSTS, PENALTIES, FINES, DAMAGES, LOSSES, ATTORNEYS' FEES AND EXPENSES ASSERTED BY LOCAL, STATE OR FEDERAL ENVIRONMENTAL AGENCIES OR PRIVATE INDIVIDUALS OR ENTITIES IN CONNECTION WITH OR RESULTING FROM OR ARISING OUT OF CONTRACTOR'S HANDLING, COLLECTION, TRANSPORTATION, STORAGE, DISPOSAL, TREATMENT, RECOVERY, AND/OR REUSE BY ANY PERSON UNDER CONTRACTOR'S DIRECTION OR CONTROL OF WASTE COLLECTED, TRANSPORTED OR LANDFILLED OR ANY CLEANUP ASSOCIATED WITH ENVIRONMENTAL CONTAMINATION, WHETHER SUCH CLEANUP IS OF AIR, SOIL, STRUCTURE, GROUND WATER OR SURFACE WATER CONTAMINATION. CONTRACTOR SPECIFICALLY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS CITY AGAINST ALL CLAIMS, DAMAGES AND LIABILITIES OF WHATEVER NATURE ASSERTED UNDER CERCLA CAUSED BY ACTS OR OMISSIONS OF CONTRACTOR REGARDLESS OF WHEN SUCH INCIDENT IS DISCOVERED. CONTRACTOR SHALL BE RESPONSIBLE AND LIABLE FOR ANY SPILL, UNDERGROUND POLLUTION OR ANY OTHER ENVIRONMENTAL IMPAIRMENT INCIDENT CAUSED BY ACTS OR OMISSIONS OF CONTRACTOR REGARDLESS OF WHEN SUCH INCIDENT IS DISCOVERED. IT IS THE INTENT OF THE PARTIES THAT THIS SECTION SHALL IN NO WAY LIMIT OTHER COVERAGE HEREIN AS IT MAY RELATE TO ANY ENVIRONMENTAL CLAIM, DAMAGE, LOSS OR LIABILITY OF ANY KIND.
- 1.3 PROSPECTIVE APPLICATION.** ANY AND ALL INDEMNITY PROVIDED FOR IN THIS CONTRACT SHALL SURVIVE THE EXPIRATION OF THIS CONTRACT AND THE DISCHARGE OF ALL OTHER OBLIGATIONS OWED BY THE PARTIES TO EACH OTHER HEREUNDER AND SHALL APPLY PROSPECTIVELY NOT ONLY DURING THE TERM OF THIS CONTRACT BUT THEREAFTER SO LONG

AS ANY LIABILITY (INCLUDING BUT NOT LIMITED TO LIABILITY FOR CLOSURE AND POST CLOSURE COSTS) COULD BE ASSERTED IN REGARD TO ANY ACTS OR OMISSIONS OF CONTRACTOR IN PERFORMING UNDER THIS CONTRACT.

- 1.4 **RETROACTIVE APPLICATION.** THE INDEMNITY PROVIDED FOR IN THIS CONTRACT SHALL EXTEND NOT ONLY TO CLAIMS AND ASSESSMENTS OCCURRING DURING THE TERM OF THIS CONTRACT BUT RETROACTIVELY TO CLAIMS AND ASSESSMENTS WHICH MAY HAVE OCCURRED DURING THE TERM OF PREVIOUS AGREEMENTS BETWEEN CITY AND CONTRACTOR.

2. Insurance.

- 2.1 General Conditions. The following conditions shall apply to all insurance policies obtained by Contractor for the purpose of complying with this Contract.
- 2.1.1 Satisfactory Companies. Coverage shall be maintained with insurers and under forms of policies satisfactory to City and with insurers licensed to do business in Texas.
- 2.1.2 Named Insureds. All insurance policies required herein shall be drawn in the name of Contractor, with City, its council members, board and commission members, officials, agents, guests, invitees, consultants and employees named as additional insureds, except on Workers' Compensation coverage.
- 2.1.3 Waiver of Subrogation. Contractor shall require its insurance carrier(s), with respect to all insurance policies, to waive all rights of subrogation against City, its council members, board and commission members, officials, agents, guests, invitees, consultants and employees.
- 2.1.4 Certificates of Insurance. At or before the time of execution of this Contract, Contractor shall furnish City's Risk Manager with certificates of insurance as evidence that all of the policies required herein are in full force and effect and provide the required coverages and limits of insurance. All certificates of insurance shall clearly state that all applicable requirements have been satisfied. The certificates shall provide that any company issuing an insurance policy shall provide to City not less than thirty (30) days advance notice in writing of cancellation, non-renewal or material change in the policy of insurance. In addition, Contractor and insurance company shall immediately provide written notice to City's Risk Manager upon receipt of notice of cancellation of any insurance policy, or of a decision to terminate or alter any insurance policy. Copies of required endorsements will be attached to the certificates to confirm the required endorsements are in effect. Certificates of insurance and notices of cancellations, terminations or alterations shall be furnished to City's Risk Manager at City Hall, 106 S. Chadbourne or P.O. Box 1751, San Angelo, Texas 76902
- 2.1.5 Contractor's Liability. The procurement of such policy of insurance shall not be construed to be a limitation upon Contractor's liability or as a full performance on its part of the indemnification provisions of this Contract. Contractor's obligations are, notwithstanding any policy of insurance, for the full and total amount of any damage, injury or loss caused by or attributable to its activities conducted at or upon the premises. Failure of Contractor to maintain adequate coverage shall not relieve Contractor of any contractual responsibility or obligation.

- 2.1.6 Sub-Contractors' Insurance. Contractor shall cause each Sub-Contractor and Sub-Sub-Contractor of Contractor to purchase and maintain insurance of the types and in the amounts specified below. Contractor shall require SubContractors and Sub-subContractors to furnish copies of certificates of insurance to Contractor's Risk Manager evidencing coverage for each Sub-Contractor and Sub-Sub-Contractor.
- 2.2 Types and Amounts of Insurance Required. Contractor shall obtain and continuously maintain in effect at all times during the term hereof, at Contractor's sole expense, insurance coverages as follows with limits not less than those set forth below:
- 2.2.1 Commercial General Liability. This policy shall be an occurrence-type policy and shall protect the Contractor and additional insureds against all claims arising from bodily injury, sickness, disease or death of any person (other than the Contractor's employees) and damage to property of the City or others arising out of the act or omission of the Contractor or its agents and employees. This policy shall also include protection against claims for the contractual liability assumed by Contractor under the paragraph of this Contract entitled "Indemnification," including completed operations, products liability, contractual coverage, broad form property coverage, explosion, collapse, underground, premises/operations, and independent Contractors (to remain in force for two years after final payment). Coverage shall not be less than:
- | | |
|-----------------|--------------------------------|
| \$ 2,000,000.00 | General Aggregate |
| \$ 1,000,000.00 | Products- Completed Operations |
| \$ 1,000,000.00 | Personal & Advertising Injury |
| \$ 1,000,000.00 | Each Occurrence |
| \$ 100,000.00 | Fire Damage (any one fire) |
- 2.2.2 Business Automobile Liability. This policy shall protect Contractor and the additional insureds against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles and shall cover operation on and off the premises of all motor vehicles licensed for highway use, whether they are owned, non-owned or hired. Coverage shall not be less than:
- | | |
|-----------------|---------------------|
| \$ 1,000,000.00 | Each Accident Limit |
|-----------------|---------------------|
- 2.2.3 Workers' Compensation and Employer's Liability. If Contractor hires any employees, Contractor shall maintain Workers' Compensation and Employer's Liability insurance, which shall protect the Contractor against all claims under applicable state workers' compensation laws and employer's liability. The insured shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of a workers' compensation law. Coverage shall not be less than:
- | | |
|------------------|---|
| Statutory Amount | Workers' Compensation |
| \$ 500,000.00 | Employer's Liability, Each Accident |
| \$ 500,000.00 | Employer's Liability, Disease – Each Employee |
| \$ 500,000.00 | Employer's Liability, Disease - Policy Limit |
- 2.2.4. Environmental Liability. This insurance shall be maintained in force for the full period of this Contract and cover losses caused by pollution conditions including,

but not limited to, any spill, underground pollution or any other environmental impairment. It shall apply to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured; cleanup costs; including, but not limited to, any costs required under CERCLA; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. If coverage is written on a claims made basis, Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this Contract, and continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning from the time the Contract has expired.

\$1,000,000.00	Per Loss
\$1,000,000.00	Annual aggregate



PROPOSAL INFORMATION/INSTRUCTIONS

Pump System Delivery/Removal

- **Pump System Delivery**

Delivery of the pumping system shall be within 30 days after notification by the City. The pumping system shall be assembled and operational by the end of the 30-day period. The City anticipates, but is not obligated to, requesting delivery and having a pump system operational by May 1, 2014.

- **Pump System Removal**

The City will provide seven (7) day notice designating the end of use and billing for equipment usage. The Provider will have thirty (30) days for removal of equipment beginning at the date designating the end of use.

- **Drawings**

See also Twin Buttes Drawings 1 & 2

Proposal Format Instructions

Proposals shall be submitted in the following format with each element requested and/or form furnished as specified to facilitate evaluation of the proposals. The detailed requirements in this RFP are **mandatory. FAILURE TO ADHERE TO THE REQUIRED FORMAT MAY BE CAUSE FOR REJECTION OF PROPOSAL.** Each response should be organized exactly as outline below:

- **Table of Contents**

- **Tab 1 - Executive Summary**

This section allows the respondent to summarize the RFP. Detailed data included elsewhere need not be repeated. However, key features of the Respondent's system should be summarized.

- **Tab 2 – System Components**

Briefly describe the pumps, motors and piping proposed in the system, listing each component and how they interface. The proposed system should consist of and be capable of the following:

- 1. Pumping System**

There will be two (2) different pumping systems. One system will be implemented to pump the North Pool of the Twin Buttes Reservoir, and the second system will be implemented to pump the South Pool of the Twin Buttes Reservoir. The design of each system shall be the responsibility of the Respondent. All pumps shall be self-priming pumps.

Each pumping system may consist of a combination not to exceed three (3) pumping units. Pumping units shall be diesel powered. The pumping units shall be skid mounted such that they can be easily moved. City will be responsible for moving the pumps and assembled piping.

Suction piping shall be provided for each pump. The typical depth of water over the suction pipe will be 2–5 feet and any type of baffle plates needed to prevent vortexing shall be

provided by Respondent. A screening device shall be provided on the end of each suction pipe with openings sized per the manufacturer so that objects passing the screen shall not to plug the pump, but opening shall not be smaller than one and one-half inch (1 1/2"). Screen shall be designed to allow suction pipe to lay on bottom of reservoir.

Fuel storage for each pump shall be provided. Fuel storage consisting of double walled storage tanks shall be provided with a minimum storage capacity required to run the full system for seven (7) days continuously without refueling. The fuel storage tanks should also be self-contained, and the containment must be able to hold 110% of the total tank volume. Fuel service lines shall be provided and of sufficient length for fuel tank remote location.

North Pool:

For the North Pool, discharge and suction piping shall be provided. It shall consist of header or individual piping for multiple pump systems along with check valves, air release valves and isolation valves. 240 feet of suction pipe shall be provided for each unit. The quantity of discharge pipe will be 1,000 feet. Discharge pipe shall be able to be disassembled in sections not longer than 500 feet to facilitate movement of the pipeline. Sections shall be flange connected. Price quoted shall include all pipe assembly requirements such as couplings, bolts, flanges, and fusing of HDPE pipe. The maximum elevation lift from the top of water in dead pool to centerline of pump is 15 feet. The elevation head on the discharge side of the pumps is not expected to exceed 20 feet. The system shall be capable of discharging approximately 75 acre-feet per day.

South Pool:

For the South Pool, discharge and suction piping shall be provided. This system will pump water into existing discharge piping that goes over the top of the dam. The existing piping is 20" mortar lined concrete steel cylinder pipe with the Respondent required to connect onto a 20" ductile pipe plain end. There is a "wet well" at the inlet of the existing discharge piping. The Respondent shall provide pricing and availability information for each of the three (3) options below.

- **Option 1:** Set the pumps beside the "wet well" with the suction in the wet well or canal and discharge connected to the 20" permanent pipe. The bottom of the "wet well" is at 1910' elevation. The pumps would be set on ground at 1933' elevation. The permanent discharge pipe (where connection would be made) is at 1934' elevation. The top of the dam is at 1990' elevation. The water must travel approximate 400' through the existing pipe before reaching the top of the dam. Following the top of the dam, there is approximately 200' of existing steel piping which outfalls to an open channel. An air release valve is located at the top of the dam. The system shall be capable of discharging approximately 25 acre-feet per day.
- **Option 2:** Set the pumps at the end of rock peninsula in the area shown on the map and supply enough discharge piping from the pump to the connection of the 20" permanent pipe. 240 feet of suction pipe shall be provided for each unit. The rock peninsula is at 1922' elevation. The permanent discharge pipe (where connection would be made) is at 1934' elevation. The top of the dam is at 1990' elevation. The water must travel approximate 400' through the existing steel pipe before reaching the top of the dam. Following the top of the dam, there is approximately 200' of existing steel piping which outfalls to an open channel. An air release valve is located at the top of the dam. The system shall be capable of discharging approximately 25 acre-feet per day.

- Option 3: Set the pumps on the north shore of the South pool. Discharge and suction piping shall be provided. It shall consist of header or individual piping for multiple pump systems along with check valves, air release valves and isolation valves. 240 feet of suction pipe shall be provided for each unit. The quantity of discharge pipe will be 3,000 feet. Pipe shall be able to be disassembled in sections not longer than 500 feet to facilitate movement of the pipeline. Sections shall be flange connected. Price quoted shall include all pipe assembly requirements such as couplings, bolts, flanges, and fusing of HDPE pipe. The maximum elevation lift from the top of water in dead pool to centerline of pump is 15 feet. The elevation head on the discharge side of the pumps is not expected to exceed 20 feet. The system shall be capable of discharging approximately 75 acre-feet per day.

The City may opt to do one, a combination, or none of the options detailed above for the South Pool pumping. The City may also opt to proceed with only North Pool pumping, only South Pool pumping, or both.

- **Tab 3 - System Information**

Respondent shall provide at a minimum the following information on the pumping system that is proposed.

- A. Number of pumps
- B. Pump size and capacity
- C. Engine size
- D. Discharge header size and configuration
- E. Discharge piping size
- F. Fuel consumption at stated pumping capacity
- G. Required maintenance schedule. City will be responsible for performing oil changes and lubrication maintenance.

- **Tab 4 - System Pricing**

Provide a detailed description and pricing for the proposed pumping system. The lease period will be for at least 30 days and will be extended on a month-to-month basis thereafter. The pricing schedule shall include at a minimum the following:

- A. Monthly lease fee for each pump size
- B. Monthly lease fee per foot for suction piping
- C. Monthly lease fee per foot for discharge pipe
- D. Mobilization fee to deliver and set the pumping system including pumps and piping
- E. De-mobilization fee to disassemble and pick up the pump system
- F. Minimum lease term
- G. Availability of pumps
- H. Lease of additional suction and/or discharge piping
- I. Lease of additional pumps
- J. Purchase option per foot for the suction and discharge pipe (Purchase shall include the complete suction and discharge piping system. Price shall include, but not limited to, screens, fittings, flanges, bolts, adapters, gaskets, air release valves, check valves, isolation valves, etc.)

Summarize the total project pricing in tabular format by items.

Note: A month shall be a 30 day period as a standard period for billing. Any usage period that is less than a 30-day period shall be prorated for billing.

- **Tab 5 - Experience and Reference List**

Provide a list of similar pumping systems supplied and/or installed over the past 3 years.

Respondent shall provide a reference list of locations where similar systems have been provided and/or installed in the past 3 years including a person to contact and phone number.

- **Tab 6- Maintenance Schedule**

Attached the required maintenance schedule for type of pump proposed

- **Tab 7- A copy of your standard leasing contract.**

- **Tab 8 – All Other Submission Forms**

SUBMISSION FORMS

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902
Tel: (325) 657-4220 or 657-4212

Proposed System Information Worksheet-North Pool

System Information – North Pool	
Number of Pumps (3 Maximum)	
Engine Size	
Pump 1	
Pump 2	
Pump 3	
Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	
Suction Size And Configuration	
Discharge Piping Size	
Fuel Consumption At Stated Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	

THIS FORM MUST BE RETURNED WITH PROPOSAL

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902
Tel: (325) 657-4220 or 657-4212

Proposed System Information Worksheet-South Pool (Option 1)

System Information – South Pool (Option 1)	
Number of Pumps (3 Maximum)	
Engine Size	
Pump 1	
Pump 2	
Pump 3	
Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	
Suction Size And Configuration	
Discharge Piping Size	
Fuel Consumption At Stated Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	

THIS FORM MUST BE RETURNED WITH PROPOSAL

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902
Tel: (325) 657-4220 or 657-4212

Proposed System Information Worksheet-South Pool (Option 2)

System Information – South Pool (Option 2)	
Number of Pumps (3 Maximum)	
Engine Size	
Pump 1	
Pump 2	
Pump 3	
Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	
Suction Size And Configuration	
Discharge Piping Size	
Fuel Consumption At Stated Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	

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Tel: (325) 657-4220 or 657-4212

Proposed System Information Worksheet-South Pool (Option 3)

System Information – South Pool (Option 3)	
Number of Pumps (3 Maximum)	
Engine Size	
Pump 1	
Pump 2	
Pump 3	
Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	
Suction Size And Configuration	
Discharge Piping Size	
Fuel Consumption At Stated Pumping Capacity	
Pump 1	
Pump 2	
Pump 3	

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Proposed System Pricing Worksheet-North Pool

Provide a detailed description and pricing for the proposed pumping system. The lease period will be for at least 30 days and will be extended on a month-to-month basis thereafter. The pricing schedule shall include at a minimum the following:

System Pricing Worksheet – North Pool	
Monthly Lease Fee For Each Pump (3 Maximum)	
Pump 1	\$
Pump 2	\$
Pump 3	\$
Monthly Lease Fee Per Foot For Suction Piping	
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Monthly Lease Fee Per Foot For Discharge Pipe	
Size _____ Discharge Pipe	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Total Monthly Fee	\$

System Pricing Worksheet – North Pool	
Mobilization Fee: (To deliver and set the pumping system including pumps and piping)	\$
De-mobilization Fee: (To disassemble and pick up the pump system)	\$
Minimum Lease Term:	
Availability Of Pumps (in calendar days):	
Pump 1	
Pump 2	
Pump 3	

System Pricing Worksheet – North Pool	
Lease of Additional Suction and/or Discharge Piping:	
Additional Suction Piping (per foot)	\$
Additional Discharge Piping (per foot)	\$
THIS FORM MUST BE RETURNED WITH PROPOSAL	
Lease of Additional Pump(s) (per month):	\$
Purchase Option Per Foot for Pipe:	
Complete Suction Piping System (per foot)	\$
Complete Discharge Piping System (per foot)	\$



Proposed System Pricing Worksheet – South Pool (Option 1)

Provide a detailed description and pricing for the proposed pumping system. The lease period will be for at least 30 days and will be extended on a month-to-month basis thereafter. The pricing schedule shall include at a minimum the following:

System Pricing Worksheet – South Pool (Option 1)	
Monthly Lease Fee For Each Pump (3 Maximum)	
Pump 1	\$
Pump 2	\$
Pump 3	\$
Monthly Lease Fee Per Foot For Suction Piping	
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Monthly Lease Fee Per Foot For Discharge Pipe	
Size _____ Discharge Pipe	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Total Monthly Fee	\$

System Pricing Worksheet – South Pool (Option 1)	
Mobilization Fee: (To deliver and set the pumping system including pumps and piping)	\$
De-mobilization Fee: (To disassemble and pick up the pump system)	\$
Minimum Lease Term:	
Availability Of Pumps (in calendar days):	
Pump 1	
Pump 2	
Pump 3	

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System Pricing Worksheet – South Pool (Option 1)	
Lease of Additional Suction and/or Discharge Piping:	
Additional Suction Piping (per foot)	\$
Additional Discharge Piping (per foot)	\$
Lease of Additional Pump(s) (per month):	\$
Purchase Option Per Foot for Pipe:	
Complete Suction Piping System (per foot)	\$
Complete Discharge Piping System (per foot)	\$

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Proposed System Pricing Worksheet – South Pool (Option 2)

Provide a detailed description and pricing for the proposed pumping system. The lease period will be for at least 30 days and will be extended on a month-to-month basis thereafter. The pricing schedule shall include at a minimum the following:

System Pricing Worksheet – South Pool (Option 2)	
Monthly Lease Fee For Each Pump (3 Maximum)	
Pump 1	\$
Pump 2	\$
Pump 3	\$
Monthly Lease Fee Per Foot For Suction Piping	
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Monthly Lease Fee Per Foot For Discharge Pipe	
Size _____ Discharge Pipe	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Total Monthly Fee	\$

System Pricing Worksheet – South Pool (Option 2)	
Mobilization Fee: (To deliver and set the pumping system including pumps and piping)	\$
De-mobilization Fee: (To disassemble and pick up the pump system)	\$
Minimum Lease Term:	
Availability Of Pumps (in calendar days):	
Pump 1	
Pump 2	
Pump 3	

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System Pricing Worksheet – South Pool (Option 2)	
Lease of Additional Suction and/or Discharge Piping:	
Additional Suction Piping (per foot)	\$
Additional Discharge Piping (per foot)	\$
Lease of Additional Pump(s) (per month):	\$
Purchase Option Per Foot for Pipe:	
Complete Suction Piping System (per foot)	\$
Complete Discharge Piping System (per foot)	\$

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Proposed System Pricing Worksheet – South Pool (Option 3)

Provide a detailed description and pricing for the proposed pumping system. The lease period will be for at least 30 days and will be extended on a month-to-month basis thereafter. The pricing schedule shall include at a minimum the following:

System Pricing Worksheet – South Pool (Option 3)	
Monthly Lease Fee For Each Pump (3 Maximum)	
Pump 1	\$
Pump 2	\$
Pump 3	\$
Monthly Lease Fee Per Foot For Suction Piping	
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Monthly Lease Fee Per Foot For Discharge Pipe	
Size _____ Discharge Pipe	\$
Size _____ Suction Piping	\$
Size _____ Suction Piping	\$
Total Monthly Fee	\$

System Pricing Worksheet – South Pool (Option 3)	
Mobilization Fee: (To deliver and set the pumping system including pumps and piping)	\$
De-mobilization Fee: (To disassemble and pick up the pump system)	\$
Minimum Lease Term:	
Availability Of Pumps (in calendar days):	
Pump 1	
Pump 2	
Pump 3	

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System Pricing Worksheet – South Pool (Option 3)	
Lease of Additional Suction and/or Discharge Piping:	
Additional Suction Piping (per foot)	\$
Additional Discharge Piping (per foot)	\$
Lease of Additional Pump(s) (per month):	\$
Purchase Option Per Foot for Pipe:	
Complete Suction Piping System (per foot)	\$
Complete Discharge Piping Sytem (per foot)	\$

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902
Tel: (325) 657-4220 or 657-4212

Proposed System Maintenance Information

Respondent shall provide at a minimum the following information on the pumping system that is proposed.

- Attached the required maintenance schedule for type of pump proposed
- City will be responsible for performing oil changes and lubrication maintenance

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CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902-1751
Tel: (325) 657-4212 or 4220

NOTICE TO VENDORS

Disclosure of Certain Relationships

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local governmental entity make certain disclosures concerning any affiliation or business relationship that might cause a conflict of interest with the local governmental entity. The provisions of Chapter 176 and the Form CIQ questionnaire that you must complete to comply with this law, are available at the Texas Ethics Commission website at <http://www.ethics.state.tx.us/whasnew/confliict forms.htm>.

A current list of City of San Angelo and City of San Angelo Development Corporations officers is available in the office of the City of San Angelo City Clerk's office located in Room 201 of City Hall or on the City's website at <http://sanangelotexas.org>. If you are considering doing business with the City of San Angelo or the City of San Angelo Development Corporation and have an affiliation or business relationship that requires you to submit a completed Form CIQ, it must be filed with the records administrator (City Clerk) of the City of San Angelo no later than the seventh (7th) business day after the date you become aware of facts that require the form to be filed. See Section 176.006, Texas Local Government Code. It is a Class C misdemeanor to violate this provision.

By Submitting a response to a City of San Angelo or City of San Angelo Development Corporation Request for Proposals, Request for Bids, or Request for Qualifications or by conducting business with either of those two entities, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

A handwritten signature in black ink, appearing to read "Roger S. Banks".

Roger S. Banks
Division Manager

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes

☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

THIS FORM MUST BE RETURNED WITH PROPOSAL

Adopted 06/29/2007

Local Government Officers Of The City Of San Angelo

As defined by Chapter 176 of the Texas Local Government Code
(Revised 8/6/13)

For purposes of completion of the required Conflict of Interest Questionnaire for the City of San Angelo (required by all Vendors who submit bids/proposals), Local Government Officers are:

City of San Angelo City Council:

Mayor: Dwain Morrison, Mayor

- Councilmembers: Mayor Pro-Tempore: Charlotte Farmer, SMD 6
 - Rodney Fleming, SMD 1
 - Marty Self, SMD 2
 - Johnny Silvas, SMD 3
 - Don Vardeman, SMD 4
 - H.R. Wardlaw, III, SMD5

City Manager: Daniel Valenzuela

City of San Angelo Development Corporation officers are:

- Scott Tankersley, President
- John Edward Bariou, Jr. - First Vice President
- Tony Villarreal - Second Vice President
- Daniel Anderson - Director
- Richard Crisp - Director
- Tommy Hiebert - Director
- Pedro Ramirez – Director

Executive Director: Roland Pena



CITY OF SAN ANGELO
PURCHASING DEPARTMENT
P.O. Box 1751, San Angelo, Texas 76902-1751
Tel: (325) 657-4212 or 4220

Debarment and Suspension Certification

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Company

Signature

Printed Name

Title

Address

City, State Zip

THIS FORM MUST BE RETURNED WITH PROPOSAL

**Debarment and Suspension Certification
INSTRUCTIONS**

1. By signing and submitting this proposal, the prospective participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the determination whether to enter into this transaction. However, failure of the prospective participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the City of San Angelo determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available, the City of San Angelo may terminate this transaction for cause.
4. The prospective participant shall provide immediate written notice to the City of San Angelo to which this proposal is submitted if at any time the prospective participant learns that its certification was erroneous when submitted or has become erroneous because of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549(13 CFR Part 145). You may contact the City of San Angelo for assistance in obtaining a copy of these regulations.
6. The prospective participant agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City of San Angelo.
7. The prospective participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment and Suspension" provided by the City of San Angelo, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the City of San Angelo, the City of San Angelo may terminate this transaction for cause.



Company Name: _____

Letter of Interest

RFP No: WU-02-14/Lake Water Pumping System

The undersigned firm submits the following information in response to Request for Proposal (as amended by Addenda), issued by the City of San Angelo, Texas ("City") for a **Lake Water Pumping System**. This proposal includes:

- ☐ Completed RFP Letter Of Interest **(REQUIRED)**
- ☐ Completed Conflict Of Interest form (if applicable)
- ☐ Completed Debarment and Suspension Certificate **(REQUIRED)**
- ☐ One (1) original, three (3) copies, one (1) copy of all submission forms in PDF format on CD or USB drive **(REQUIRED)**

Respondent is responsible for calling the City to determine if any addendums have been issued.

Respondent understands that:

- A. the City is not bound to select any proposals and may reject any RFP submittal
- B. that all costs and expenses incurred in preparing this RFP and participating in this process will be borne solely by the respondent, and
- C. that the RFP submittal materials will become the property of the City and will not be returned.

Respondent agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFP and accepts all terms of the RFP submittal process by signing this letter of interest and making the RFP submittal.

The respondent certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal or State departments or agencies.

Any offer submitted because of this RFP shall be binding on the Respondent for 90 calendar days following the specified opening date. Any proposal for which the respondent specifies a shorter acceptance period may be rejected.

{Signature Page Follows}

THIS FORM MUST BE RETURNED WITH PROPOSAL

Letter of Interest (continued)

This RFP shall be governed by and construed in all respects according to the laws of the State of Texas.

Business Name: _____

Mailing Address: _____

City, State Zip _____

TAX ID Number (attach W-9) _____

Telephone: _____

Fax: _____

E-Mail: _____

Authorized Signature: _____

Date: _____

Printed Name/Title: _____

Attach IRS form W-9

THIS FORM MUST BE RETURNED WITH PROPOSAL



CITY OF SAN ANGELO
PURCHASING DEPARTMENT
72 West College Avenue, San Angelo, Texas 76903
Tel: (325) 657-4219 or 657-4220

Company Name: _____

Contractor References

Respondent shall provide a reference list of locations where similar systems have been provided and/or installed in the past 3 years including a person to contact and phone number. Make as many copies of this form as required.

Reference One

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

Reference Two

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

Reference Three

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

THIS FORM MUST BE RETURNED WITH PROPOSAL

Reference Four

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

Reference Five

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

Reference Six

Government/Company Name: _____

Location: _____

Contact Person and Title: _____

Telephone Number: _____

Scope of Work: _____

Contract Period: _____

Proposed



NO REPLY FORM

If for any reason, you are not submitting a bid/proposal, please check one or more reasons below and return the form to us either by mail or by email to sapurch@cosatx.us in order to remain in our database for these types of products or services.

By providing us this information, we hope to improve future Request packages that will elicit your participation.

= = = = = # # # = = = = =

PLEASE PRINT

We wish to **Remain On () /Deleted From ()** the list of bidders for the City of San Angelo

A. We hereby submit a "No Bid" because:

- () 1. We are not interested in selling through the bid process.
- () 2. We are unable to prepare the bid form in time to meet the due date.
- () 3. We do not wish to bid under the terms and conditions of the Request for Bid/Proposal.
OBJECTIONS: _____

- () 4. We do not feel we can be competitive.
- () 5. We cannot submit a bid because of the marketing or franchising policies of the manufacturing company.
- () 6. We do not wish to sell to the City of San Angelo. OBJECTIONS: _____

- () 7. We do not sell the items or provide the services requested.
- () 8. Other: _____

Firm _____

Signed _____

Thank you for your assistance!

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