

ADDENDUM 2

Date: May 1, 2018

RFB No: FS-11-18 / Auctioneer Services

Bid Date: May 8, 2018/2:00 PM Local Time

The following clarifications, changes, additions, and/or deletions are hereby made to the RFB:

• How many vehicles does the City auction off in a year under this contract?

The below numbers do not reflect miscellaneous items sold. The numbers listed indicate any item under Fleet's purview including vehicles, trucks, equipment, trailers, etc.

Fiscal Year 15 = 55 Fiscal Year 16 = 52 Fiscal Year 17 = 77

- For online auctions, will pictures and information of vehicles be provided or will the
 contractor be required to take pictures and gather information for online use?
 Each respondent's proposal should include what services the vendor is to provide and what the
 City will be responsible for.
- Will customers be able to preview vehicles before auction bidding starts online? If so, where are the vehicles stored?

The City has allowed preview of items, terms of the preview are flexible; items for auction have recently been stored at the last location (City facility) the items were in service, with the exception of all fleet items being stored at Fleet Services' facility. In previous years, all items were stored and auctioned from City owned property at the Coliseum area.

It is the responsibility of the vendor to ensure all addenda are considered in their pricing prior to submitting a bid by contacting the Purchasing Division at SAPurch@cosatx.us. Failure to do so will be at the risk of the vendors. No revisions to a bid can be allowed after the bids are opened for any reason.

Sincerely,

Candice Blake Purchasing Manager