

**\$20.00**

**CITY OF SAN ANGELO  
REQUEST FOR COMPETITIVE SEALED  
PROPOSALS**

**Engineering Services**

**Water Line Improvements**

**RFCSP No: ES-04-17**

**Contract Documents  
Specifications**



**City of San Angelo  
72 West College Avenue  
San Angelo, Texas 76903**

**Submittal Deadline  
January 25, 2017/2:00 PM, Local Time**



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*This Table of Contents is intended as an aid and not as a comprehensive listing of the proposal package. Respondents are responsible for reading the entire package and complying with all specifications.*

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## 1. REQUEST FOR SEALED PROPOSAL

### 1.1. Scope of Work

The City of San Angelo is accepting sealed proposals for the replacement of existing water mains, water valves, and fire hydrants and reestablishment of service connections to the mains in Arden Road, Sherwood Way, Knickerbocker Road, Mackenzie Street, Gillis Street, and 2<sup>nd</sup> Street.

Furnish and install approximately:

- 16" AWWA HDPE Pipe – 502 LF
- 6" AWWA C900 Class 150 PVC Pipe – 5,819 LF
- 4" AWWA C900 Class 150 PVC Pipe – 23 LF
- 6" Resilient Seat Gate Valve – Quantity 14
- 4" Resilient Seat Gate Valve – Quantity 1
- 16"x16" Wet Tap – Quantity 2
- 12"x8" Wet Tap – Quantity 2
- 6"x6" Wet Tap – Quantity 1
- 6" Fire Service – Quantity 2
- 2" Service Line – Quantity 12
- 1" Service Line – Quantity 75
- Partial Plumber Relocates – Quantity 3
- Fire Hydrant Assemblies – Quantity 4
- Trench Safety – 6,344 LF

*LF = Linear Feet*

Estimated Completion: 240 Calendar Days

Estimated Project Cost: \$750,000.00

### 1.2. Document, Plans and Specifications Availability

Contract documents, including plans and specifications, are available to be examined in the Purchasing Division, Suite 330, City Hall, San Angelo, Texas or downloaded at <http://cosatx.us> at no cost.

Proposal documents, plans, and specifications may be obtained at the Purchasing Department, Suite 330, City Hall at a cost of \$20.00 per set. No refunds will be made and no partial sets will be issued.

### 1.3. Pre-Proposal Conference

A non-mandatory pre-proposal conference will be held **January 11, 2017 at 3:00 P.M.**, in the basement conference room of **City Hall at 72 W. College Ave., San Angelo, TX. 76903**. Representatives of the City will discuss the project and answer questions regarding proposal procedures.

### 1.4. Digital Format

If respondents obtained the specifications in digital format in order to prepare a proposal, the **proposal must be submitted in hard copy** according to the instructions contained in this publication. If, in its proposal response, the respondent makes any changes whatsoever to the published proposal specifications, the proposal specification **as published** shall control. Furthermore, if an alteration of any kind to the proposal specification is discovered after the contract is executed and is or is not being performed, the contract is subject to immediate cancellation without recourse.

### 1.5. Insurance and Indemnification Requirements

Insurance and indemnification requirements applicable to this project are included within the draft contract form included within this proposal package. Please review the insurance and indemnification requirements with your insurance agent **prior** to submitting your proposal.

### 1.6. Delivery of Proposal

Sealed proposals must be delivered by **2:00 P.M., Local Time, January 25, 2017 to:**

Purchasing Division - ES-04-17, Suite 330  
City of San Angelo  
72 West College Avenue  
San Angelo, Texas 76903



**CITY OF SAN ANGELO**  
PURCHASING DIVISION  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219

**Mark Envelope: "RFCSP NO. ES-04-17/Water Line Improvements"**

*It is the sole responsibility of the firm to ensure that the sealed submittal arrives at the above location by specified deadline regardless of method chosen by the company for delivery.*

*Faxed or electronically transmitted submittals will not be accepted*

**1.7. Proposal Withdrawal**

No proposal may be withdrawn within a period of 90 days after the date fixed for opening.

**1.8. Qualification Statement**

Prospective respondents should be advised that a qualification statement might be required by the City upon request.

**1.9. Confidentiality**

All proposals submitted shall remain confidential. After award and contract execution, proposals will be made available for public inspection. The City shall not be responsible for the confidentiality of any trade secrets or other information contained or disclosed in the proposal unless clearly identified as such.

**1.10. Equal Opportunity Employers**

All contractors and subcontractors must be Equal Opportunity Employers. Disadvantaged and Minority respondents are encouraged to participate.

**1.11. Points of Contact**

**RFCSP:**

**Candice Blake, Specialist**  
Purchasing Division  
City of San Angelo  
72 W. College Ave.  
San Angelo, Texas 76903  
(325) 657-4219  
sapurch@cosatx.us

**Project After Award:**

**Russell Pehl, City Engineer**  
Engineering Services Division  
City of San Angelo  
72 W. College Ave.  
San Angelo, Texas 76903



## 2. INSTRUCTIONS

### 2.1. Restrictions on Communication

Respondents should not communicate with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded. These restrictions extend to "thank you" letters, phone calls, emails and any contact that results in the direct or indirect discussion of the RFCSP and/or proposal submitted by respondent. Violation of this provision by respondent and/or its agent may lead to disqualification of respondent's proposal from consideration.

Exceptions to the Restrictions on Communication with City employees include:

1. Conversations with the current contract holder concerning operations;
2. Private (non-business) contacts with the City by the respondent's employees acting in their personal capacity;
3. Casual social contacts that do not include mention of this RFCSP;
4. Communications at the pre-proposal conference.
5. Written questions concerning this RFCSP to the Purchasing Division up to five (5) days prior to the submission due date. Questions received after the stated deadline will not be answered. It is required that all questions be sent by email to:

Candice Blake, Purchasing Specialist  
Email: [sapurch@cosatx.us](mailto:sapurch@cosatx.us)

***Please ensure the RFCSP Number and Title are in the Subject Line.***

Respondents must submit their questions using the following format.

- Respondent's name, requester, and appropriate contact information
  - Clearly state the question
  - Include specific reference to the applicable RFCSP section(s)
6. Questions, if answered, will be posted in the form of an addendum to the City's website at [www.cosatx.us](http://www.cosatx.us).
  7. Respondents may provide responses to questions asked of them after responses are received and opened. During interviews, if any, verbal questions and explanations will be permitted. If interviews are conducted, respondents shall not bring lobbyists. The City reserves the right to exclude any persons from interviews as it deems in its best interests.
  8. Upon completion of the evaluation process, respondents shall receive a notification letter indicating the recommended firm and anticipated City Council agenda date. Communications may resume as usual after the Council date.

City reserves the right to contact any respondent to negotiate if such is deemed desirable by City. Such negotiations initiated by City staff persons shall not be considered a violation by respondent of this section.

### 2.2. Interpretations

All questions about the meaning or intent of this request shall be submitted to [Sapurch@cosatx.us](mailto:Sapurch@cosatx.us) in writing. Replies may be issued by addenda. All addenda are posted on the City's website as they are issued. It is the respondent's responsibility to ensure all addenda have been considered prior to submitting an offer.

Only questions answered by formal written addenda will be binding. Oral interpretations or clarifications will be without legal effect.



### 2.3. Submission of Proposal

Each proposal and accompanying data shall be enclosed in a sealed opaque envelope or wrapping, addressed to the City of San Angelo, Texas, marked PROPOSAL ENCLOSED and identified on the outside with the respondent's name and with the proposal number and/or title as stated in this RFCSP. The City will not be responsible for the premature opening of any proposal which is not submitted in a satisfactory PROPOSAL ENVELOPE or which is not properly addressed and identified.

If the proposal is sent by carrier (Fed Ex, UPS, etc.), the sealed envelope shall be enclosed in the carrier's packaging with the notation "PROPOSAL ENCLOSED" on the face thereof.

Proposals shall be delivered to the designated location prior to the time and date for receipt of proposals indicated in this RFCSP, or the modified time and date indicated by addendum. Proposals received after the time and date for receipt of proposals will not be evaluated.

Respondent shall assume full responsibility for timely delivery at the location designated for receipt of proposals. No respondent may submit more than one offer. Multiple proposals under different names will not be accepted from one firm or association.

**The Purchasing Division clock will be the official time for receiving proposals. Proposals submitted after the bid submission deadline will not be opened.**

### 2.4. Modifications – Corrections, Deletions or Additions

No phone, fax, or email changes to proposals will be accepted. Prices cannot be changed after proposals are opened. Corrections, deletions, or additions shall be submitted in writing and delivered in a sealed envelope prior to proposal opening.

The City reserves the right to consider any proposal "non-responsive" if the Base Price is determined to be unreasonable or irresponsible in relation to the other submitted proposals and/or the City's cost estimate.

### 2.5. Proposal Form

**Proposals by corporations must be executed in the corporate name by the president or vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal shall be affixed and attested by the secretary or an assistant secretary.** The state of incorporation shall be shown below the corporate name. Proposals by partnerships must be executed in the partnership name and signed by a partner; title and the official address of the partnership must be shown below the signature. Proposals by joint ventures shall be signed by each participant in the joint venture or by an authorized agent of each participant.

The names of all persons signing must also be legibly printed below the signature. A proposal by a person who affixes to his signature the word "president", "secretary", "agent", or other designation without disclosing its principle may be held to be the proposal of the individual signing. When requested by City, evidence of the authority of the person signing shall be furnished.

Proposal forms must be completed in ink. All blank spaces in the proposal form shall be filled. A proposal price shall be indicated for each item and alternative listed therein, or the words "No Proposal", "No Charge", or other appropriate phrase shall be entered. Proposals received without all such items completed may be considered nonresponsive.

the respondent is not required to acknowledge receipt of addenda but shall include all addenda in respondent's response. No alterations in proposals or alterations made to the printed forms, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the respondent. Failure to consider all addenda prior to submitting a proposal shall be at the risk of the respondent.

### 2.6. Withdrawal of Proposals

Proposals may be modified or withdrawn by contacting the Purchasing Division and requesting withdrawal any time prior to opening of proposals. Notice must be in writing. Notices by email, fax, or phone will not be accepted.

### 2.7. Rejection of Proposals

The City reserves the right to reject any and all proposals, and does not bind itself to accept the lowest proposal or any proposal for this work or any part thereof and shall have the right to ask for new proposals for the whole or parts, should it desire to do so.





Proposals will be rejected if:

- The proposal is not received by the proposal Opening Deadline.
- The proposal is not executed by a person authorized to enter into a contract for the company.
- The respondent is debarred or suspended from working on federal or other government projects.
- The Proposal Guarantee (Bid Bond) is not submitted or is not in the name of company submitting a proposal.

The City reserves the right to waive any or all informalities, and to reject nonconforming, non-responsive, or conditional proposals.

## **2.8. Award and Execution of Documents**

It is not the policy of the City to purchase based on low bids alone. The award of the proposal, if it is awarded, will be to the respondent whose combination of qualifications, experience, reputation, and price provides the best value as determined by the City.

In evaluating proposals, the City shall consider the following criteria for determining the “best value”:

- The overall purchase price,
- Respondent’s reputation for their goods and/or services,
- Respondent’s past relationship with the municipality, and
- Respondent’s past experience on City projects or projects in the immediate area.

Contracts will not be awarded to companies who:

- Cannot comply with Performance Bond and Payment Bond Requirements
- Cannot comply with the Insurance Requirements

## **2.9. Evaluation Criteria**

All proposals will be evaluated and scored by an evaluation committee that will score each proposal based upon the following criteria and weighting as detailed below.

- **Cost (55%)**  
Respondent shall provide detailed cost information as outlined in the request. In analyzing proposals, the City may take into consideration alternates and unit prices.
- **Respondents Reputation for Products/Services (20%)**  
Respondent shall provide a list of references for similar projects, including the identification of the owner and contact information, a description of the project, and any relevant information regarding the similarities of past project not otherwise readily apparent. (All references shall be for work completed in the last five (5) years). Additionally, respondent should identify whether any projects identified herein resulted in claims, litigation, or arbitration.
- **Past Relationship with the City of San Angelo (15%)**  
Respondent shall provide a list of references for similar projects completed for the City of San Angelo, including a description of the project, and any relevant information regarding the similarities of past project not otherwise readily apparent. (All references shall be for work completed in the last five (5) years).
- **Experience with Projects in the City Of San Angelo Area (within 150 mile Radius) (10%)**  
Respondent shall provide a list of references for similar projects completed in the general area of City of San Angelo, including a description of the project, owner contact information, and any relevant information regarding the similarities of past project not otherwise readily apparent. (All references shall be for work completed in the last five (5) years).

## **2.10. Selection Process**

1. The City will evaluate and rank the proposals in relation to the published selection criteria within 45 days after the opening.



## CITY OF SAN ANGELO

### PURCHASING DIVISION

72 West College Avenue, San Angelo, Texas 76903

Tel: (325) 657-4219

2. The City may invite the highest ranked respondent(s) for an interview with members of the City at the applicants' own expense. The City shall not incur any costs for applicant preparation and/or submittal of submission.
3. Should an interview be requested, respondents should be prepared for up to 30 minutes of presentation and 30 minutes of questions and answers.
4. The City reserves the right to revise the request and then request "Best and Final Offers" from the top candidates following the initial evaluation.
5. The City then will select the proposal that offers the best value based on the published selection criteria and its ranking evaluation.
6. Following the selection, the contract negotiation process begins and the City will negotiate first with the highest ranked offer. At this stage, the City may discuss modifications to the proposed scope, time and price. Modifications are not required, and if they are discussed but not agreed to by the City and the respondent, a final contract may still be negotiated and agreed upon based on the original response to the RFCSP. If the two parties are unable to reach a final agreement, the City will inform that respondent in writing that negotiations are ended.
7. The City may then negotiate with the next ranked respondent. This continues in the order of the selection ranking until a contract is reached or all proposals are rejected.

#### **2.11. Proposal/Bid Security**

Each proposal must be accompanied by a security bond, certified or cashier's check (on a solvent bank in the State of Texas), drawn to the order of the City in the sum of not less than five percent (5%) of the total amount of the proposal. The security bond must be executed by a surety meeting the requirements set forth in the Owner's Construction General Conditions and in the name of the prime contractor. The bond shall be made payable without condition to the City of San Angelo, Texas. Bid security must be in the name of the company submitting the proposal. Bid securities will be deposited within 24-hours of proposal/bid submission and a new check from the City will be issued to unsuccessful Bidders within thirty (30) business days of the City Council award of bid.

#### **2.12. Security Forfeiture**

Failure of the selected respondent to deliver the required contract documents, including the required performance and/or payment bonds and insurance, within thirty (30) days of the Notice of Award to the selected respondent shall be just cause for the City to annul the award and declare the bid and any guarantee thereof forfeited, not as a penalty, but as liquidation of damages to the City.

#### **2.13. Return of Security**

The security of the successful respondent will be retained until he has executed the contract agreement and furnished the required bonds and insurance, whereupon bid security will be returned. The security of any respondent whom City believes to have a reasonable chance of receiving the award may be retained by City until the day after the required documents are delivered by the selected respondent to City but not to exceed ninety (90) days after the proposal opening. Bid security by other respondents will be returned within thirty (30) days of the proposal opening.

#### **2.14. Certificate of Interested Parties (Form 1295)**

In 2015, the Texas Legislature adopted [House Bill 1295](#), which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

#### **Filing Process:**

On January 1, 2016, the ethics commission made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. **An authorized agent of the business entity must sign the printed copy of the form and have the**



**form notarized.** The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

Information regarding how to use the filing application and the application are both available at [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm). Instructional videos are available under the heading Instructional Videos for Business Entities.

#### **2.15. Taxes and Permits**

Attention is directed to the requirements of the Owner's Construction General Conditions regarding payment of taxes and obtaining permits. All taxes that are lawfully assessed against City or the selected respondent in connection with the work shall be paid by the respondent. The proposal prices shall include all such taxes and the costs of all required permits. The City is exempt from State Sales Tax.

#### **2.16. Examination of Contract Documents**

Each respondent shall thoroughly examine and be familiar with this document, specifications, etc. The submission of a proposal shall constitute an acknowledgment that the respondent has thoroughly examined and is familiar with the contract documents. The failure or neglect of a respondent to receive or examine any of the contract documents shall in no way relieve him from any obligations with respect to his proposal or to the contract. No claim for extra or additional compensation will be allowed based upon a lack of knowledge of any contract document, and the City will in no case be responsible for any loss or for unanticipated costs that may be suffered by the selected respondent as a result of conditions pertaining to the work.

#### **2.17. Familiarization with the Type of Work**

Before submitting a proposal, each prospective respondent shall familiarize itself with the work, local labor conditions and all laws, regulations, and other factors affecting performance of the work. It shall carefully correlate its observations with requirements of this request and otherwise satisfy itself of the expense and difficulties attending performance of the work. The submission of a proposal will constitute a representation of compliance by the respondent. There will be no subsequent financial adjustment for lack of such familiarization.

#### **2.18. Site Investigation**

The information contained in this document about topography, subsurface soils, subsurface structures, and any quantities based thereon, is furnished solely for the convenience of the respondent as information available at the time. The accuracy of this information is not guaranteed and the respondent is fully and solely responsible to verify pertinent information prior to proposal time. Use of the information provided in no way relieves the respondent or others of any responsibility for loss due to inaccuracies or deviations which may be encountered.

#### **2.19. Soils Testing Specifications**

The respondent will be allowed to conduct soils investigations within the alignment of the proposed project as they can be coordinated with the City and appropriate landowners during the proposal preparation phase. All such investigations must be coordinated through the City.

#### **2.20. Subcontractors and Suppliers**

All proposals must include a list of proposed subcontractors and suppliers on the form included in the proposal submission form section. **Respondents are strongly encouraged to explore utilizing area subcontractors and suppliers.**

When requested by the City, within 24 hours of proposal opening, the apparent low respondent, and any other respondent so requested, shall submit a list of all subcontractors he expects to use in the work.

##### **2.20.1. Subcontractor Qualification**

Particular consideration will be given to the qualifications of each subcontractor proposed to perform more than 5 percent (5%) of the work.

The successful respondent will submit to the City for acceptance a list of the names of subcontractors and such other persons and organizations (including those who are to furnish materials or equipment fabricated to a special design) identifying that portion of the work to be performed by each subcontractor within fourteen (14) days of the issuance of Notice of Award.

The City will notify the successful respondent in writing if there is objection to any subcontractor, person, or organization on such list.



If the apparent low respondent declines to make any such substitution, the contract shall not be awarded to such respondent, but his declining to make any such substitution will not constitute grounds for sacrificing his bid security. Additional requirements for subcontractors are contained within the Owner's Construction General Conditions, of this document.

The failure of the City to make any such objection prior to the execution and delivery of the agreement shall constitute an acceptance of such subcontractor, person, or organization. Such acceptance a subcontractor, person or organization shall not: (1) constitute a waiver of any right of the City to reject defective work, material, or equipment, or work, material, or equipment not in conformance with the requirements of the contract documents; or (2) constitute a waiver of respondent's complete and total liability for any defective work, material, or equipment, or work, material, or equipment not in conformance with the requirements of the contract documents whether or not provided by or performed by any such subcontractor.

If the City registers objection to and refuses to accept a subcontractor, person, or organization list the successful respondent may either (1) submit an acceptable substitute without an increase in his proposal price or (2) withdraw his proposal. If the City raises objection to a subcontractor, person, or organization after the execution and delivery of the agreement, the respondent will submit an acceptable substitute and the contract price shall be increased or decreased by the reasonable difference in cost occasioned by such substitution and an appropriate Change Order shall be issued. In the event that prior objection is raised as described above, but the respondent fails to submit an acceptable substitute prior to execution and delivery of the agreement, no increase in contract price shall be allowed.

#### **2.20.2. Suppliers**

The list of subcontractors shall also include the suppliers and manufacturers of the principal items of materials and equipment the respondent expects to use in the work.

#### **2.21. Copies of Contract Documents**

The selected respondent to whom a contract is awarded will be furnished, without cost to it, five (5) copies of the specifications and five (5) sets of the drawings, together with all addenda thereto. Additional copies of specifications and drawings may be obtained from the City for a fee.

#### **2.22. Performance and Payment Bond**

Having satisfied all conditions of award as set forth elsewhere in these documents, the successful respondent shall furnish bond(s) each in a penal sum of at least the full amount of the contract as awarded in the form included in the specifications, which secures the faithful performance of the contract, and for the payment of all persons, firms or corporations to whom the selected respondent may become legally indebted for labor, materials, tools, equipment, or service, of any nature, employed or used by it in performing the work. Such bond(s) shall bear the same date as or a date subsequent to, the date of the contract and be in the name of the prime contractor.

On each such bond the rate of premium shall be stated, together with the total amount of the premium charged. The current power of attorney for the person who signs for any surety company shall be attached to such bond.

The failure of the successful respondent to supply the required bonds within thirty (30) days after the prescribed forms are presented for signature, or within such extended period as the City may grant based upon reasons determined adequate by the City, shall constitute a default, and the City may either award the contract to the next responsible respondent or re-advertise for bids or proposals, and may charge against the respondent the difference between the amount of the award and the amount for which a contract for the work is subsequently executed, irrespective of whether the amount due exceeds the amount of the proposal guarantee.

Performance and Payment Bonds shall be delivered to the City's Risk Manager.

#### **2.23. Waiver of Performance and Payment Bonds**

Performance and Payment Bonds may be waived under the following circumstances:

The City may elect, at their option, to waive Payment Bonds if the contract sum is less than fifty-thousand (\$50,000.00) dollars.

The City may elect, at their option, to waive Performance Bonds if the contract sum is one-hundred thousand (\$100,000.00) dollars or less.



#### **2.24. Quantities are Approximate**

The quantities named in the proposal are approximate only, but these are to be used as a basis for the comparison of proposals and to determine the amount of the bonds. However, if a unit price appears to the City to be unbalanced to such an extent that changes in actual quantities required under the contract might result in contract price adjustments which would increase payments to the selected respondent excessively, then the City may take such a condition under consideration in awarding the contract.

#### **2.25. Payment of Compensation**

Respondent shall submit monthly invoices to City which indicate work completed, hours of services rendered by respondent, and materials purchased.

The invoice shall describe the amount of services provided since the effective date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice and any new materials and equipment on hand or delivered to the site but not installed during that same billing timeframe.

The work shall be performed in the manner and sequence more fully described in Sections 4.1.18 and 4.1.19 of the Technical Specifications. Partial payment of eighty percent (80%) of the total of each section of work, less retainage, shall be authorized for installation and backfilling of the utility feature and successful completion of bacteriological and pressure testing. Partial payment of an additional twenty percent (20%) of the total for each section of work, less retainage, will be made for completion of the installation and trench repair.

#### **2.26. Employment Requirements and Wage Rates**

##### **2.26.1. General**

The selected respondent shall comply with all requirements of the prevailing wage law of the State of Texas, Texas Government Code, Chapter 2258, including the latest amendments thereto.

The selected respondent and his subcontractors shall pay wage rates not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work as listed in the current Davis-Bacon wage rates.

The prevailing wage law does not prohibit payment of more than the general prevailing rate of wages.

##### **2.26.2. Records**

The selected respondent and each subcontractor shall keep an accurate record showing the names and occupations of all laborers, workers, and mechanics employed, together with the actual wages paid to each worker. At all reasonable hours, such records shall be open to inspection by the representatives of the City.

Certified Payrolls are to be submitted to the City's representative weekly.

##### **2.26.3. Penalty**

If the selected respondent or any subcontractor fails to comply with the prevailing wage law, it shall forfeit to the City sixty dollars (\$60.00) per day for each laborer, workman, or mechanic who is paid less than the specified rate, pursuant to §2258.023 of the Texas Government Code.

##### **2.26.4. Hours of Labor**

The selected respondent shall comply with all requirements of the hours of work on public works defined by Texas Government Code §650.001, including the latest amendments thereto, as an eight (8) hour work day. Violation of this provision is punishable by fine and imprisonment pursuant to §650.003 of the Texas Government Code.

##### **2.26.5. Veterans Preference**

Pursuant to Texas Government Code, §657.004, the selected respondent shall give preference in employment to honorably discharged veterans who were engaged in the services of the United States in time of war or conflict and who are and have been citizens of Texas for not less than five (5) years.

##### **2.26.6. Prevailing Wage and Hour Decision**

Chapter 2258 of the Texas Government Code requires contractors and subcontractors performing work on public works contracts to pay wages at a rate consistent with the rate prevailing in the area. Under federal



**CITY OF SAN ANGELO**  
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law, the United State Department of Labor is required to maintain a prevailing Wage and Hour Decision for each geographical area. Compliance with the published decision meets the requirements of the Texas Government Code.

Additionally, all contractors and subcontractors must pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits for corresponding classes of laborers and mechanics employed on similar projects in the area.

If the Wage Decision lists fringe benefits, you must either provide the benefits or pay the hourly equivalent in cash in addition to the predetermined wage.

Labor classifications not appearing on the Wage Decision will be deferred to the U.S. Department of Labor (DOL) for approval.

The selected respondent will be responsible for compliance with the applicable portion of Davis-Bacon and related acts and any such decision applicable at the time work is performed.

### **Prevailing Wage and Hour Decision**

**General Decision Number: TX160007 01/08/2016 TX7**

Superseded General Decision Number: TX20150007

State: Texas

Construction Types: Heavy and Highway

Counties: Armstrong, Carson, Crosby, Ector, Irion, Lubbock, Midland, Potter, Randall, Taylor and Tom Green Counties in Texas.

#### **HEAVY & HIGHWAY CONSTRUCTION PROJECTS**

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Davis-Bacon Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

Modification Number	Publication Date
0	01/08/2016

\* SUTX2011-002 08/02/2011

	Rates	Fringes
CEMENT MASON/CONCRETE		
FINISHER (Paving & Structures)...	\$ 13.55	
ELECTRICIAN.....	\$ 20.96	
FORM BUILDER/FORM SETTER		
Paving & Curb.....	\$ 12.36	
Structures.....	\$ 13.52	





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LABORER

Asphalt Raker.....\$ 12.28  
Flagger.....\$ 9.30  
Laborer, Common.....\$ 10.30  
Laborer, Utility.....\$ 11.80  
Work Zone Barricade  
Servicer.....\$ 10.30

POWER EQUIPMENT OPERATOR:

Asphalt Distributer.....\$ 14.87  
Asphalt Paving Machine.....\$ 13.40  
Broom and Sweeper.....\$ 11.21  
Crane, Lattice Boom 80  
Tons or Less.....\$ 16.82  
Crawler Tractor Operator....\$ 13.96  
Excavator, 50,000 lbs or  
less.....\$ 13.46  
Front End Loader Operator,  
Over 3 CY.....\$ 12.77  
Front End Loader, 3CY or  
less.....\$ 12.28  
Loader/Backhoe.....\$ 14.18  
Mechanic.....\$ 20.14  
Milling Machine.....\$ 15.54  
Motor Grader, Rough.....\$ 16.15  
Motor Grader, Fine.....\$ 17.49  
Pavement Marking Machine....\$ 16.42  
Reclaimer/Pulverizer.....\$ 12.85  
Roller, Asphalt.....\$ 10.95  
Roller, Other.....\$ 10.36  
Scraper.....\$ 10.61  
Spreader Box.....\$ 12.60

Servicer.....\$ 13.98

Steel Worker (Reinforcing).....\$ 13.50

TRUCK DRIVER

Lowboy-Float.....\$ 14.46  
Single Axle.....\$ 12.74  
Single or Tandem Axle Dump..\$ 11.33  
Tandem Axle Tractor with  
Semi.....\$ 12.49

-----  
WELDERS - Receive rate prescribed for craft performing  
operation to which welding is incidental.

=====  
Unlisted classifications needed for work not included within  
the scope of the classifications listed may be added after  
award only as provided in the labor standards contract clauses  
(29CFR 5.5 (a) (1) (ii)).  
-----

The body of each wage determination lists the classification  
and wage rates that have been found to be prevailing for the  
cited type(s) of construction in the area covered by the wage  
determination. The classifications are listed in alphabetical



order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

#### Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

#### Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

#### Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.





-----  
WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

=====  
END OF GENERAL DECISION



CITY OF SAN ANGELO  
PURCHASING DIVISION  
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### 3. NO BID REPLY

#### For ES-04-17 / Water Line Improvements

If for any reason, you are not submitting a bid/proposal, please check one or more reasons below and return the form to us either by mail or by email to [sapurch@cosatx.us](mailto:sapurch@cosatx.us) in order to remain in our database for these types of products or services.

By providing us this information, we hope to improve future request packages that will elicit your participation.

===== # # # =====

#### PLEASE PRINT

We wish to: ☐ **Remain On**

☐ **Be Deleted From** the list of vendors for the City of San Angelo.

#### A. We hereby submit a "No Bid" because:

☐ 1. We are not interested in selling through the bid process.

☐ 2. We are unable to prepare the bid form in time to meet the due date.

☐ 3. We do not wish to bid under the terms and conditions of the Request for Bid/Proposal. OBJECTIONS: \_\_\_\_\_

\_\_\_\_\_

☐ 4. We do not feel we can be competitive.

☐ 5. We cannot submit a bid because of the marketing or franchising policies of the manufacturing company.

☐ 6. We do not wish to sell to the City of San Angelo. OBJECTIONS: \_\_\_\_\_

\_\_\_\_\_

☐ 7. We do not sell the items or provide the services requested.

☐ 8. Other: \_\_\_\_\_

\_\_\_\_\_

Firm \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

*Thank you for your assistance!*



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#### **4. ATTACHMENTS**

- A. Owner's Construction General Conditions (effective March 19, 2015)
- B. Technical Specifications
- C. Project Plans



## 5. SUBMISSION FORMS

### Copies

Submit: One (1) unbound original (binder clips acceptable, three (3) bound copies (binders, staples or binder clips are acceptable) and one (1) copy in PDF format on USB Flash Drive of all required RFP forms.

Please submit all forms in the following order:

- ☐ Price Proposal Form
- ☐ Contact Information Form (IRS Form W-9)
- ☐ Bid Security (based on base bid price)
- ☐ Addendum Acknowledgment Form
- ☐ Disclosure of Certain Relationships Form
- ☐ Debarment and Suspension Certification
- ☐ Local Preference Consideration Application (with economic development justification)
- ☐ Vendor Reciprocity with Non-Resident Bidders
- ☐ City References List
- ☐ Local Area References List
- ☐ List of Proposed Subcontractors/Suppliers
- ☐ Draft Contract

\*At council award, one notarized, original of the Texas Ethics Commission Interested Parties Disclosure Form 1295 completed online at [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) will be required.

In submitting its proposal, respondent certifies that it has not lobbied the City or its officials, managers, employees, consultants, or contractors in such a manner as to influence or to attempt to influence the bidding process. In the event it reasonably appears that the respondent influenced or attempted to influence the bidding process, the City may, in its discretion, reject the proposal.

**Submit all forms beyond this point.**



\_\_\_\_\_  
Company Name

## Price Proposal

### RFCSP: ES-04-17/Water Line Improvements

Pursuant to the Foregoing Notice to Respondents, the undersigned respondent hereby proposes to do all work and furnish all necessary superintendence, labor, machinery, equipment, tools, and materials, and whatever else may be necessary to complete all work upon which the proposals, as provided by the attached specifications and shown on the plans, and binds himself on acceptance of this proposal to execute an agreement and bonds according to the accompanying forms, for performing and completing the said work within the time stated, and furnishing all required guarantees, for the following prices to-wit:

City of San Angelo - Water Line Improvement Project Contract No. 1					
KNICKERBOCKER RD. FROM BEATY RD. TO THE SOUTHWEST					
Item No.	Item Description	Quantity	Units	Unit Cost	Extended Cost
1	16" AWWA HDPE PIPE	502	LF		
2	6" AWWA C900 CLASS 150 PVC PIPE	0	LF		
3	4" AWWA C900 CLASS 150 PVC PIPE	0	LF		
4	6" RESILIENT SEAT GATE VALVE	0	EA		
5	4" RESILIENT SEAT GATE VALVE	0	EA		
6	16"x 16" WET TAP	2	EA		
7	12"x 8" WET TAP	0	EA		
8	6"x 6" WET TAP	0	EA		
9	6" FIRE SERVICE	0	LS		
10	2" SERVICE LINE	0	EA		
11	1" SERVICE LINE	0	EA		
12	PARTIAL PLUMBER RELOCATES	0	EA		
13	FIRE HYDRANT ASSEMBLY	1	EA		
14	TRENCH SAFETY	502	LF		

MACKENZIE ST. FROM ALGERITA DR. TO AVE. L & ALTA LOMA CIRCLE FROM ALGERITA DR. TO PARK ST.					
Item No.	Item Description	Quantity	Units	Unit Cost	Extended Cost
1	16" AWWA HDPE PIPE	0	LF		



2	6" AWWA C900 CLASS 150 PVC PIPE	2,927	LF		
3	4" AWWA C900 CLASS 150 PVC PIPE	0	LF		
4	6" RESILIENT SEAT GATE VALVE	8	EA		
5	4" RESILIENT SEAT GATE VALVE	0	EA		
6	16"x 16" WET TAP	0	EA		
7	12"x 8" WET TAP	0	EA		
8	6"x 6" WET TAP	1	EA		
9	6" FIRE SERVICE	0	LS		
10	2" SERVICE LINE	9	EA		
11	1" SERVICE LINE	60	EA		
12	PARTIAL PLUMBER RELOCATES	2	EA		
13	FIRE HYDRANT ASSEMBLY	2	EA		
14	TRENCH SAFETY	2,927	LF		

**ARDEN RD. FROM SAN ANTONIO ST. TO HORN ST., HORN ST. FROM ARDEN RD. TO SHERWOOD WAY & SHERWOOD WAY FROM ARDEN RD. TO CLARK DR.**

Item No.	Item Description	Quantity	Units	Unit Cost	Extended Cost
1	16" AWWA HDPE PIPE	0	LF		
2	6" AWWA C900 CLASS 150 PVC PIPE	2,087	LF		
3	4" AWWA C900 CLASS 150 PVC PIPE	0	LF		
4	6" RESILIENT SEAT GATE VALVE	3	EA		
5	4" RESILIENT SEAT GATE VALVE	0	EA		
6	16"x 16" WET TAP	0	EA		
7	12"x 8" WET TAP	1	EA		
8	6"x 6" WET TAP	0	EA		
9	6" FIRE SERVICE	0	LS		
10	2" SERVICE LINE	1	EA		
11	1" SERVICE LINE	13	EA		
12	PARTIAL PLUMBER RELOCATES	1	EA		
13	FIRE HYDRANT ASSEMBLY	0	EA		



14	TRENCH SAFETY	2,087	LF		
<b>GILLIS ST. FROM 1ST ST. TO 2ND ST. &amp; 2ND ST. FROM GILLIS ST. TO CHADBOURNE ST.</b>					
Item No.	Item Description	Quantity	Units	Unit Cost	Extended Cost
1	16" AWWA HDPE PIPE	0	LF		
2	6" AWWA C900 CLASS 150 PVC PIPE	805	LF		
3	4" AWWA C900 CLASS 150 PVC PIPE	23	LF		
4	6" RESILIENT SEAT GATE VALVE	3	EA		
5	4" RESILIENT SEAT GATE VALVE	1	EA		
6	16"x 16" WET TAP	0	EA		
7	12"x 8" WET TAP	1	EA		
8	6"x 6" WET TAP	0	EA		
9	6" FIRE SERVICE	2	LS		
10	2" SERVICE LINE	2	EA		
11	1" SERVICE LINE	2	EA		
12	PARTIAL PLUMBER RELOCATES	0	EA		
13	FIRE HYDRANT ASSEMBLY	1	EA		
14	TRENCH SAFETY	828	LF		



Summary					
Item No.	Item Description	Quantity	Units	Unit Cost	Extended Cost
1	16" AWWA HDPE PIPE	502	LF		
2	6" AWWA C900 CLASS 150 PVC PIPE	5,819	LF		
3	4" AWWA C900 CLASS 150 PVC PIPE	23	LF		
4	6" RESILIENT SEAT GATE VALVE	14	EA		
5	4" RESILIENT SEAT GATE VALVE	1	EA		
6	16"x 16" WET TAP	2	EA		
7	12"x 8" WET TAP	2	EA		
8	6"x 6" WET TAP	1	EA		
9	6" FIRE SERVICE	2	LS		
10	2" SERVICE LINE	12	EA		
11	1" SERVICE LINE	75	EA		
12	PARTIAL PLUMBER RELOCATES	3	EA		
13	FIRE HYDRANT ASSEMBLY	4	EA		
14	TRENCH SAFETY	6,344	LF		
15	CONTINGENCY	1	LS	\$65,000	\$65,000
<b>Total</b>					<b>\$</b>

*In the case of a pricing discrepancy, the Unit Price will prevail.*

The item "Contingency" is included for additional work that may be performed. The total unit cost for this line item may not be paid in full. The respondent shall submit change order requests within the contract to the City consistent with the requirement of the Owner's Construction General Conditions of the contract documents. Generally, change order requests will be funded by the "CONTINGENCY" line item. The respondent shall include the cost for this item in the "Total Base Price".

**1 Water Line Improvements**

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents

*A Performance Bond and Payment Bond will be required based on the Total amount including contingency.*

Liquidated Damages: Timely completion of this project is necessary to prevent delays in street reconstruction project(s) and to minimize project impact to the public.

Should the respondent not complete the work at a permitted site within the required time period, the City may, at its option, assess an \$820.00 per day delinquent charge against the respondent, until such time as work at the site is complete. Estimated completion time is 240 calendar days.

Reservation: Respondent understands the City reserves the right to reject any irregular proposal and the right to waive technicalities if such waiver is in the best interest of the City and conforms to state and local laws and ordinances pertaining to the letting of construction contracts.





**CITY OF SAN ANGELO**  
PURCHASING DIVISION  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219

**Contact Information Form**

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State Zip Code: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID (attach IRS W-9): \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_



**CITY OF SAN ANGELO**  
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### Addendum Acknowledgement

Receipt is hereby acknowledged of the following addenda to the published documents.

Addendum No. 1 dated _____	Received _____
Addendum No. 2 dated _____	Received _____
Addendum No. 3 dated _____	Received _____
Addendum No. 4 dated _____	Received _____
Addendum No. 5 dated _____	Received _____
Addendum No. 6 dated _____	Received _____

Please Print

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code



**CITY OF SAN ANGELO**  
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## Disclosure of Certain Relationships

### NOTICE TO VENDORS

**Effective January 1, 2006**, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local governmental entity make certain disclosures concerning any affiliation or business relationship that might cause a conflict of interest with the local governmental entity. The provisions of Chapter 176 and the Form CIQ questionnaire that you must complete, if applicable, to comply with this new law, are available and explained in more detail at the Texas Ethics Commission website at [https://www.ethics.state.tx.us/filinginfo/conflict\\_forms.htm](https://www.ethics.state.tx.us/filinginfo/conflict_forms.htm).

A current list of City of San Angelo and City of San Angelo Development Corporation officers is available in the office of the City of San Angelo City Clerk, Room 201 of City Hall or on the City's website at <http://cosatx.us>. If you are considering doing business with the City of San Angelo or the City of San Angelo Development Corporation and have an affiliation or business relationship that requires you to submit a completed Form CIQ, it must be filed with the records administrator (City Clerk) of the City of San Angelo not later than the 7<sup>th</sup> business day after the date you become aware of facts that require the form to be filed. See Section 176.006, Texas Local Government Code. It is a Class C misdemeanor to violate this provision.

By Submitting a response to a City of San Angelo or City of San Angelo Development Corporation Request for Bid proposals, Request for Bids, or Request for Qualifications or by conducting business with either of those two entities, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

Purchasing Manager

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### **LOCAL GOVERNMENT OFFICERS OF THE CITY OF SAN ANGELO** **As defined by Chapter 176 of the Texas Local Government Code** **(Revised 07/12/16)**

For purposes of completion of the required Conflict of Interest Questionnaire for the City of San Angelo (required by all Vendors who submit bids/proposals), Local Government Officers are:

#### **City of San Angelo City Council:**

Mayor: Dwain Morrison, Mayor

Councilmembers: Bill Richardson, SMD 1  
Marty Self, SMD 2  
Harry Thomas, SMD 3  
Lucy Gonzales, SMD 4  
Lane Carter, SMD5  
Charlotte Farmer, SMD 6 (Mayor Pro Tem)

City Manager: Daniel Valenzuela

#### **City of San Angelo Development Corporation officers are:**

Tommy Hiebert - President  
Edward Carrasco - First Vice President  
Juan Flores - Second Vice President  
Scott Tankersley - Director  
Todd R. Kolls - Director  
Richard Crisp - Director  
John Edward Bariou, Jr. - Director

Executive Director: Roland Peña



## FORM CIQ

OFFICE USE ONLY

Date Received

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**2** ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

Name of Officer

☐ Yes ☐ No

☐ Yes      ☐ No

7	Signature of vendor doing business with the governmental entity	Date
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## CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

- (2) the vendor:

- (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
  - (i) a contract between the local governmental entity and vendor has been executed;
  - or
  - (ii) the local governmental entity is considering entering into a contract with the vendor;
- (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
  - (i) a contract between the local governmental entity and vendor has been executed; or
  - (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:
  - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
  - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
- (2) the date the vendor becomes aware:
  - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
  - (B) that the vendor has given one or more gifts described by Subsection (a); or
  - (C) of a family relationship with a local government officer.



**CITY OF SAN ANGELO**  
PURCHASING DIVISION  
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### Debarment and Suspension Certification

- (1) The prospective primary vendor certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary vendor is unable to certify to any of the statements in this certification, such prospective primary vendor shall attach an explanation to this bid proposal.

**Business Name** \_\_\_\_\_

\_\_\_\_\_  
**Date**

**By:** \_\_\_\_\_  
**Name and Title of Authorized Representative**

\_\_\_\_\_  
**Signature of Authorized Representative**





## **Debarment and Suspension Certification**

### **INSTRUCTIONS**

1. By signing and submitting this proposal, the prospective vendor is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective vendor shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the determination whether to enter into this transaction. However, failure of the prospective vendors to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the City of San Angelo determined to enter into this transaction. If it is later determined that the prospective vendor knowingly rendered an erroneous certification, in addition to other remedies available, the City of San Angelo may terminate this transaction for cause.
4. The prospective vendor shall provide immediate written notice to the City of San Angelo to which this proposal is submitted if at any time the prospective vendor learns that its certification was erroneous when submitted or has become erroneous because of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "vendor," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549(13 CFR Part 145). You may contact the City of San Angelo for assistance in obtaining a copy of these regulations.
6. The prospective vendor agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City of San Angelo.
7. The prospective vendor further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment and Suspension" provided by the City of San Angelo, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A vendor in a covered transaction may rely upon a certification of a prospective vendor in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A vendor may decide the method and frequency by which it determines the ineligibility of its principals. Each vendor may, but is not required to, check the Non-procurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a vendor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a vendor in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the City of San Angelo, the City of San Angelo may terminate this transaction for cause.



CITY OF SAN ANGELO  
PURCHASING DIVISION  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219

## Local Preference Consideration

Section 271.9051 of the Texas Local Government Code “CONSIDERATION OF LOCATION OF RESPONDENTS PRINCIPAL PLACE OF BUSINESS”:

In accordance with Section 271.9051 of the Texas Local Government Code, if a local government receives one or more competitive sealed bids from a bidder whose principal place of business is in the municipality and whose bid is within five (5%) percent of the lowest bid price received from a bidder who is not a resident of the municipality, on contracts less than \$500,000 and three percent (3%) on contracts over \$500,000.00 the municipality may enter into a contract with (a) the lowest bidder or (b) the bidder whose principal place of business is in the municipality if the governing body of the local government determines, in writing, that the local bidder offers the local government the best combination of contract price and additional economic development opportunities for the local government created by the contract award, including the employment of residents of the local government and increased tax revenues to the local government.

Local Preference Consideration DOES NOT apply to Construction Projects over \$100,000 or Telecommunication and Information Technology Bids/Purchases.

**If you DO NOT have your principal place of business located within the City of San Angelo city limits – STOP – do not fill out this form.**

**This “Application for Local Preference Consideration” does *not* mean that the City of San Angelo is limiting responses to this request for bids/proposals to only those businesses located within the city limits. All bids/proposals are welcome.**

Respondents who wish to qualify under the local preferences law must have their principal place of business located within the San Angelo city limits.

**If your principal place of business is within the San Angelo city limits and you want to apply for local preference consideration, then you must:**

1. Complete the **Local Preference Consideration Application**, and
2. ***Describe in writing and attach supporting documentation***, the additional economic development opportunities for the City of San Angelo that will be created if you are awarded this contract. Include the number of City of San Angelo residents that you will employ to complete this contract and the increased tax revenues that will be generated for the City of San Angelo if you are awarded this contract.





**CITY OF SAN ANGELO**  
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72 West College Avenue, San Angelo, Texas 76903  
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**Local Preference Consideration Application**

**Business Name:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Business Type:**

- ☐ Corporation – Indicate state of incorporation \_\_\_\_\_
- ☐ Partnership – Indicate “general” or “limited” \_\_\_\_\_
- ☐ Sole proprietorship \_\_\_\_\_

**Attachments:** *Describe in writing, and attach supporting documentation*, the additional economic development opportunities for the City of San Angelo that will be created if you are awarded this contract. Include the number of City of San Angelo residents that you will employ to complete this contract and the increased tax revenues that will be generated for the City of San Angelo if you are awarded this contract.

---

**CERTIFICATION:** I hereby certify under penalty of perjury that the information which I have provided on this form is true and correct, that I am authorized to sign on behalf of the business set out above and if requested by the city will provide, within 10 days of notice, the necessary documents to substantiate the information provided.

(Please print)

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

(Attach description and documentation of economic impact as outlined on previous page)



### Vendor Compliance with Reciprocity on Non-Resident Bidders

Government Code 2252.002 provides that, in order to be awarded a contract as low bidder, a non-resident bidder must bid projects for construction, improvements, supplies or services in Texas at an amount lower than the lowest Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a non-resident bidder in order to obtain a comparable contract in the state in which the non-resident's principal place of business is located. A non-resident bidder is a respondent whose corporate offices or principal place of business is outside of the state of Texas. This requirement does not apply to a contract involving Federal funds. The appropriate blanks in Section A must be filled out by all out-of-state or non-resident bidders in order for your bid to meet specifications. The failure of out-of-state or non-resident respondents to do so will automatically disqualify that bidder. Resident bidders must check the blank in Section B.

- A. Non-resident Bidders in \_\_\_\_\_ (give state), our principal place of business, are required to be \_\_\_\_\_ percent lower than resident bidders by state law. A copy of the statute is attached.

Non-resident Bidders in \_\_\_\_\_ (give state), our principal place of business, are not required to underbid resident bidders.

- B. Our principal place of business or corporate offices are in the State of Texas: \_\_\_\_\_.

RESPONDENT:

(Please print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code



## City References

\_\_\_\_\_  
Company Name

List five (5) similar projects that your company has completed **for the City of San Angelo**. All references shall be for work completed in the last five (5) years.

### Reference One

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

### Reference Two

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

### Reference Three

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_



**Reference Four**

Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Contact Person and Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Scope of Work: \_\_\_\_\_  
Contract Period: \_\_\_\_\_

**Reference Five**

Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Contact Person and Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Scope of Work: \_\_\_\_\_  
Contract Period: \_\_\_\_\_



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## Local Area References

\_\_\_\_\_  
Company Name

List five (5) similar projects that your company has completed **within 150 miles of the City** (but not in the **City of San Angelo**). References should be of similar size and scope of work to this proposal. All references shall be for work completed in the last five (5) years.

### Reference One

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

### Reference Two

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

### Reference Three

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_



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#### Reference Four

Government/Company Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Contact Person and Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Scope of Work: \_\_\_\_\_  
Contract Period: \_\_\_\_\_

#### Reference Five

Government/Company Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Contact Person and Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Scope of Work: \_\_\_\_\_



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## List of Proposed Subcontractors and Suppliers

List any subcontractors and suppliers you intend to use on this project and the categories of work they will perform.  
**Respondents are strongly encouraged to explore utilizing area subcontractors and suppliers.** Make as many copies of this form as necessary to cover all categories of work.

Category of Work: **GENERAL CONTRACTOR** % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_



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Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

\*\*\*\*\*

Category of Work: \_\_\_\_\_ % of Proposed Contract Amount: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

***Percentages should total to 100%***





**Draft Contract**

**CONTRACT FOR WATER LINE IMPROVEMENTS  
BY AND BETWEEN THE CITY OF SAN ANGELO, TEXAS  
AND**

**RFCSP No. ES-04-17**

This contract for Water Line Improvements ("Contract") is entered into by and between the City of San Angelo, a Texas home-rule municipal corporation ("City") and \_\_\_\_\_, a Texas \_\_\_\_\_  
(type of entity)  
("Contractor"), effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**RECITALS:**

A. City has issued a Request for Competitive Sealed Proposals, RFCSP No. ES-04-17, for the replacement of existing water mains, water valves, and fire hydrants and reestablishment of services connections to the mains in Arden Road, Sherwood Way, Knickerbocker Road, Mackenzie Street, Gillis Street, and 2<sup>nd</sup> Street as specified in the RFCSP No. ES-04-17 and contract documents ("Work").

B. Contractor's proposal in response to the RFCSP No. ES-04-17, has been selected as the most qualified proposal for the provision of the Work.

C. On \_\_\_\_\_, 2017, the City Council of City of San Angelo, approved the selection of Contractor and authorized the City Manager to execute a contract, under the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein contained, Contractor and City agree as follows:

**TERMS:**

1. **RECITALS AND INCORPORATIONS:** The recitals are true and correct and are hereby incorporated into and made a part of this Contract.

2. **STATEMENT OF WORK:**

A. Contractor shall be responsible for completing Work described in RFCSP No. ES-04-17, the replacement of existing water mains, water valves, and fire hydrants and reestablishment of services connections to the mains in Arden Road, Sherwood Way, Knickerbocker Road, Mackenzie Street, Gillis Street, and 2<sup>nd</sup> Street (hereinafter together referred to as the "Work").

B. Contractor shall provide all labor for preparing the worksite and furnish all material, accessories, labor, and equipment necessary for completing the construction, replacement and installation; and all other Work specified in the technical specification documents and drawings included with the Contract Documents incorporated herein by reference in Section 7. of this Contract and in accordance with the terms and conditions set forth herein and within those Contract Documents.

3. **TIME OF PERFORMANCE:** Contractor agrees to substantially complete Work within \_\_\_\_\_ consecutive calendar days ("Contract Time") after the date Work commences as established by the Notice to Proceed. Upon Contractor's receipt of the Notice to Proceed from City, Contractor will commence and complete Work in accordance with specifications as set out in Contract Documents. Contractor further agrees that approval for beginning Work on the project will not be given and that Work will not start until all required bonds and insurance certificates specified in the bid documents have been received and approved by City. Contractor agrees that any extension of the Contract Time agreed to shall not be effective or of any force or effect until and unless in writing, signed by the City



Engineer.

**4. LIQUIDATED DAMAGES:** City and Contractor recognize that the time of performance is of the essence in this Contract and that City will suffer financial loss if Work is not substantially complete within the time specified in Section 3. above, plus any extensions thereof allowed. Both parties hereto also recognize the delays, expense, and difficulties involved in proving in a legal proceeding the actual loss suffered by City if Work is not substantially complete on time. Accordingly, instead of requiring such proof, City and Contractor agree that a reasonable estimate of liquidated damages for any delay (but not as a penalty) is, and that Contractor shall pay City as liquidated damages, the sum of EIGHT HUNDRED TWENTY DOLLARS AND 00/100 (\$820.00) for each calendar day that expires after the time specified in Section 3., or extension thereof as provided in Section 3., until Work is substantially complete.

**5. CONTRACT PRICE:** City shall pay to Contractor for performance of Work embraced in this Contract, and Contractor shall accept as full compensation therefore, the bid price of \_\_\_\_\_ (\$ \_\_\_\_\_)

subject to adjustment only as provided by approved change order, for all Work covered by and included in the contract award; payment thereof to be made in current funds in the manner provided in Section 6. Payment Procedure.

**6. PAYMENT PROCEDURE:** Contractor shall submit Applications for Payment in accordance with the Owner's Construction General Conditions as shown in Contract Documents and City shall process the Applications for Payment in accordance with the Owner's Construction General Conditions, and Chapter 2251 of the Texas Government Code except that progress payments and the final payment under this Contract shall be made as set forth below:

**A. Progress Payments.** City shall make progress payments of the Contract Price on the basis of Contractor's Application for Payment on or about the thirtieth (30th) day after submittal of the Application for Payment each month as provided below. All progress payments shall be based upon the progress of Work measured as provided for in the Owner's Construction General Conditions. Contractor shall subdivide Work into component parts in sufficient detail to serve as the basis for progress payments during construction. Partial payment retainage shall not exceed five percent (5%) of the total price. Upon approval of the value by City, it shall be incorporated into the form of a Partial Payment Estimate furnished by Contractor.

**B. Final Payment.** Upon completion and acceptance of Work by City in accordance with the Owner's Construction General Conditions, City shall pay the remainder of the Contract Price.

**7. CONTRACT DOCUMENTS:** The following documents from City are incorporated herein by reference for all purposes, as if fully set out verbatim:

- Request for Competitive Sealed Proposal No. ES-04-17, Water Line Improvements, **Exhibit "A"**, attached hereto and made a part hereof.
- All of the documents, conditions, specifications, technical data, drawings, requirements and addenda comprising said RFCSP No. ES-04-17, and as of the time this Contract is entered into by Contractor and City.
- City of San Angelo Owner's Construction General Conditions (**Attachment 1** hereto) made a part hereof for all purposes as if fully set forth herein and referred to in this Contract as "General Conditions".
- Contractor's Competitive Sealed Proposal, **Exhibit "B"**, attached and made a part hereof.

The terms, provisions, specifications and conditions of RFCSP No. ES-04-17, any other documents, conditions, specifications, technical data, drawings, requirements and addenda comprising said RFCSP and



City of San Angelo Owner's Construction General Conditions, shall prevail over any conflicting term, provision, specification or condition in Contractor's Competitive Sealed Proposal.

**8. REPRESENTATIONS OF CONTRACTOR:** In order to induce City to enter into this Contract, Contractor makes the following representations to City:

**A.** Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, and with all local conditions and federal, state and local laws.

**B.** Contractor has made, or caused to be made, examinations and investigations of information as it deems necessary for the performance of Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations or similar data are, or will be required by Contractor for such purposes.

**C.** Contractor has given City advanced written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents prior to bidding and the written resolution thereof by City is acceptable to Contractor.

**D.** Contractor is skilled and experienced to responsibly perform the type of Work described in the Contract Documents in a timely manner.

**9. COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS:** Contractor understands that contracts between private entities and local governments are subject to certain laws and regulations, including laws pertaining to public records, conflict of interest, recordkeeping, etc. City and Contractor agree to comply with and observe all applicable laws, codes and ordinances as they may be amended from time to time.

**10. OWNERSHIP OF DOCUMENTS:** Contractor understands and agrees that any information, document, report or any other material whatsoever which is given by City to Contractor or which is otherwise obtained or prepared by Contractor pursuant to or under the terms of this Contract is and shall at all times remain the property of City. Contractor agrees not to use any such information, document, report or material for any other purpose whatsoever without the written consent of City, which may be withheld or conditioned by City in its sole discretion.

**11. AUDIT AND INSPECTION RIGHTS:**

**A.** City may, at reasonable times, and for a period of up to three (3) years following the date of final payment by City to Contractor under this Contract, audit, or cause to be audited, those books and records of Contractor which are related to Contractor's performance under this Contract. Contractor agrees to maintain all such books and records at its principal place of business for a period of three (3) years after final payment is made under this Contract.

**B.** City may, at reasonable times during the term hereof, inspect Contractor's facilities and perform such tests, as City deems reasonably necessary, to determine whether the goods or services required to be provided by Contractor under this Contract conform to the terms hereof, if applicable. Contractor shall make available to City all reasonable facilities and assistance to facilitate the performance of tests or inspections by City representatives. All tests and inspections shall be subject to, and made in accordance with, the provisions of the City of San Angelo Code of Ordinances, as same may be amended or supplemented from time to time.

**12. AWARD OF CONTRACT:** Contractor represents and warrants to City that it has not employed or retained any person or company employed by City to solicit or secure this Contract and that it has not offered to pay, paid, or agreed to pay any person any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with the award of this Contract.

**13. PUBLIC RECORDS:** Contractor understands that the public shall have access, at all reasonable times, to all documents and information pertaining to City contracts, and agrees to allow access by City and the public to all documents subject to disclosure under applicable law. Contractor's failure or refusal to comply with the provisions of this section shall be considered a material breach of this Contract and result in the immediate termination of this Contract by City.

**14. DEFAULT:** If Contractor fails to comply with any term or condition of this Contract, or fails to



perform any of its obligations hereunder, then Contractor shall be in default. Upon the occurrence of a default hereunder, City, in addition to all remedies available to it by law, may immediately upon written notice to Contractor, terminate this Contract whereupon all unpaid contract funds shall be available to City to complete the construction and/or remedy any defective performance by Contractor. Should Contractor default, any advances for Work to be performed or materials to be ordered which have been paid by City to Contractor shall be immediately returned to City. Should the costs to complete the construction and/or remedy any defective performance by Contractor exceed the remaining contract balance, Contractor shall be liable to City for all costs and expenses to complete the construction and/or remedy any defective performance, to include any cost associated with re-procurement, and for any consequential and incidental damages suffered by City. Contractor understands and agrees that termination of this Contract under this section shall not release Contractor from any obligation accruing prior to the effective date of termination.

**15. TERMINATION RIGHTS OF CITY:**

**A.** Notwithstanding any provision to the contrary in this Contract or the Contract Documents, City shall have the right to terminate this Contract, in its sole discretion, at any time, for any reason, by giving written notice to Contractor at least five (5) business days prior to the effective date of such termination. In such event, City shall pay to Contractor compensation for Work rendered and expenses incurred prior to the effective date of termination. In no event shall City be liable to Contractor for any additional compensation, other than that provided herein, or for any consequential or incidental damages.

**B.** Notwithstanding anything to the contrary in this agreement, City shall have the right to terminate this Contract, without notice or liability to Contractor, upon the occurrence of an event of default hereunder. In such event, City shall not be obligated to pay any amounts to Contractor and Contractor shall reimburse to City all amounts received while Contractor was in default under this Contract.

**16. RESOLUTION OF CONTRACT DISPUTES:**

**A.** Contractor understands and agrees that all disputes between Contractor and City concerning or relating to the denial or partial denial of a change, change order or extra Work under paragraphs 2.17, 2.18 or 2.19 of the Owner's Construction General Conditions of the Contract shall be held for resolution until the Work has been substantially completed. The Contractor shall make a written request for resolution of the dispute (the "Request") to the City's designated official (the "Official") for determination of the matter in dispute. The Request shall clearly state the disputed issue and include or incorporate by specific reference all information or documents that the Contractor wants the Official to consider in reaching a determination. The Official shall issue a written notice of decision upon Contractor's Request within the thirty (30) days of receipt of Contractor's Request. If the Official cannot issue a decision within thirty (30) days of the receipt of Contractor's Request, the Official shall notify Contractor the date upon which a decision shall be issued. Submission of a Contractor's Request for determination of the dispute is a condition precedent to Contractor's ability to engage in litigation against City. If a decision is not issued by the date indicated by the Official or within ninety (90) days after the submission of Contractor's written Request for determination, whichever occurs first, Contractor will be deemed to have met the condition precedent required by this provision. Should the dispute be resolved through the submission of Contractor's Request, the resolution of the dispute will be documented, if necessary, through a change to this Contract in accordance with the provisions contained in the Owner's Construction General Conditions, to include but not be limited to, paragraphs 2.17, 2.18 and 2.19. Should the dispute fail to reach resolution through the submission of Provider's Request, the dispute may be submitted to non-binding mediation at the sole discretion of City. City agrees that it shall make an election within no later than sixty (60) days after the issuance of a determination by the Official in response to a Contractor's Request, final completion, abandonment or termination of the Project, whichever is later. Such mediation shall be conducted by and between the parties in accordance with the AAA Rules of Mediation for Construction Cases then in effect. Contractor understands and agrees that it shall continue to perform its Work under this Contract unless further performance has been excused by termination of Contractor or stopping Work is specifically allowed under the laws of the State of Texas. Contractor understands that should a settlement



be reached at mediation it is subject to the approval of the City Council. If either mediation is unsuccessful or City elects not to proceed to mediation, then the dispute shall be submitted to litigation in keeping with the terms of this Contract and the laws of the State of Texas.

B. Contractor understands and agrees that any and all other disputes arising between Contractor and City not related to changes, change orders or extra Work, may be submitted to mediation at the sole discretion of City. City agrees that it shall make such an election within no later than sixty (60) days from the date of final completion, abandonment or termination, whichever is later. Such mediation shall be conducted by and between the parties in accordance with the AAA Rules of Mediation for Construction Cases then in effect. Contractor understands and agrees that it shall continue to perform its Work under this Contract unless further performance has been excused by termination of Contractor or is specifically allowed under the laws of the State of Texas. Contractor understands that should a settlement be reached at mediation it is subject to the approval of the City Council. If either mediation is unsuccessful or City elects not to proceed to mediation, then the dispute shall be submitted to litigation in keeping with the terms of this Contract and the laws of the State of Texas.

**17. INSURANCE:**

A. Contractor shall, at all times during the term hereof, maintain such insurance coverage as may be required by City. All such insurance, including renewals, shall be subject to the approval of City for adequacy of protection and evidence of such coverage shall be furnished to City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be canceled during the performance of Work under this Contract without thirty (30) calendar days prior written notice to City. Completed Certificates of Insurance shall be filed with City prior to the performance of Services hereunder, provided however, that Contractor shall at any time upon request file duplicate copies of the policies of such insurance with City.

B. If in the judgment of City, prevailing conditions warrant the provision by Contractor of additional liability insurance coverage or coverage which is different in kind, City reserves the right to require the provision by Contractor of an amount of coverage different from the amounts or kind previously required and shall afford written notice of such change in requirements thirty (30) days prior to the date on which the requirements shall take effect. Should Contractor fail or refuse to satisfy the requirement of changed coverage within thirty (30) days following City's written notice, this Contract shall be considered terminated on the date that the required change in policy coverage would otherwise take effect.

C. Provider shall, at all times during the term hereof, maintain such insurance coverage as may be required by City of the types and in the amounts specified in paragraph 19.

**18. INDEMNIFICATION:**

A. **GENERAL INDEMNIFICATION.** Contractor shall indemnify, defend and hold harmless City and its officials, employees and agents (collectively referred to as "Indemnitees") and each of them from and against all loss, costs, penalties, fines, damages, claims, expenses (including attorney's fees) or liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of Services contemplated by this Contract which is or is alleged to be directly or indirectly caused, in whole or in part, by any act, omission, default or negligence (whether active or passive) of Contractor or its employees, agents or sub-contractors (collectively referred to as "Contractor"), regardless of whether it is, or is alleged to be, caused in whole or part (whether joint, concurrent or contributing) by any act, omission, default or negligence (whether active or passive) or strict liability of the Indemnities, or any of them or (ii) the failure of Contractor to comply with any of the paragraphs herein or the failure of Contractor to conform to statutes, ordinances, or other regulations or requirements of any governmental authority, federal, state or local, in connection with the performance of this Contract. Contractor expressly agrees to indemnify and hold harmless the Indemnitees, or any of them, from and against all liabilities which may be asserted by an employee or former employee of Contractor, or any of its sub-





contractors, as provided above, for which Contractor's liability to such employee or former employee would otherwise be limited to payments under state Workers' Compensation or similar laws. Nothing herein shall require Contractor to indemnify, defend, or hold harmless any Indemnitee for the Indemnitee's own gross negligence or willful misconduct.

**B. ENVIRONMENTAL INDEMNIFICATION.** Provider agrees to indemnify, defend and hold City and its council members, board and commission members, officials, agents, guests, invitees, consultants and employees free and harmless from and against any and all claims, demands, proceedings, suits judgments, costs, penalties, fines, damages, losses, attorneys' fees and expenses asserted by local, state or federal environmental agencies or private individuals or entities in connection with or resulting from or arising out of Provider's handling, collection, transportation, storage, disposal, treatment, recovery, and/or reuse by any person under Provider's direction or control of waste collected, transported or landfilled or any cleanup associated with environmental contamination, whether such cleanup is of air, soil, structure, ground water or surface water contamination. Provider specifically agrees to indemnify, defend and hold harmless City against all claims, damages and liabilities of whatever nature asserted under CERCLA caused by acts or omissions of Provider regardless of when such incident is discovered. Provider shall be responsible and liable for any spill, underground pollution or any other environmental impairment incident caused by acts or omissions of Provider regardless of when such incident is discovered. It is the intent of the parties that this section shall in no way limit other coverage herein as it may relate to any environmental claim, damage, loss or liability of any kind.

**C. PROSPECTIVE APPLICATION.** Any and all indemnity provided for in this Contract shall survive the expiration of this Contract and the discharge of all other obligations owed by the parties to each other hereunder and shall apply prospectively not only during the term of this Contract but thereafter so long as any liability could be asserted in regard to any acts or omissions of Contractor in performing under this Contract.

**D. RETROACTIVE APPLICATION.** The indemnity provided for in this Contract shall extend not only to claims and assessments occurring during the term of this Contract but retroactively to claims and assessments which may have occurred during the term of previous contracts between City and Contractor.

**19. INSURANCE REQUIREMENTS:**

**A. General Conditions.** The following conditions shall apply to all insurance policies obtained by Contractor for the purpose of complying with this Contract.

1) **Satisfactory Companies.** Coverage shall be maintained with insurers and under forms of policies satisfactory to City and with insurers licensed to do business in Texas.

2) **Named Insureds.** All insurance policies required herein shall be drawn in the name of Contractor, with City, its council members, board and commission members, officials, agents, guests, invitees, consultants and employees named as additional insureds, except on Workers' Compensation coverage.

3) **Waiver of Subrogation.** Contractor shall require its insurance carrier(s), with respect to all insurance policies, to waive all rights of subrogation against City, its council members, board and commission members, officials, agents, guests, invitees, consultants and employees.

4) **Certificates of Insurance.** At or before the time of execution of this Contract, Contractor shall furnish City's Risk Manager with certificates of insurance as evidence that all of the policies required herein are in full force and effect and provide the required coverage and limits of insurance. All certificates of insurance shall clearly state that all applicable requirements have been satisfied. The certificates shall provide that any company issuing an insurance policy shall provide to City not less than thirty (30) days advance notice in writing of cancellation, non-renewal, or material change in the policy of insurance. In addition, Contractor and insurance company shall immediately provide written notice to City's Risk Manager upon receipt of notice of cancellation



of any insurance policy, or of a decision to terminate or alter any insurance policy. Certificates of insurance and notices of cancellations, terminations, or alterations shall be furnished to City's Risk Manager at City Hall, 72 W. College Ave., San Angelo, Texas 76903.

5) Contractor's Liability. The procurement of such policy of insurance shall not be construed to be a limitation upon Contractor's liability or as a full performance on its part of the indemnification provisions of this Contract. Contractor's obligations are, notwithstanding any policy of insurance, for the full and total amount of any damage, injury, or loss caused by or attributable to its activities conducted at or upon the premises. Failure of Contractor to maintain adequate coverage shall not relieve Contractor of any contractual responsibility or obligation.

6) Subcontractors' Insurance. Contractor shall cause each Subcontractor and Sub-Sub-Contractor of Contractor to purchase and maintain insurance of the types and in the amounts specified below. Contractor shall require Subcontractors and Sub-Subcontractors to furnish copies of certificates of insurance to City's Risk Manager evidencing coverage for each Subcontractor and Sub-Subcontractor.

**B. Types And Amounts Of Insurance Required.** Contractor shall obtain and continuously maintain in effect at all times during the term hereof, at Contractor's sole expense, insurance coverage as follows with limits not less than those set forth below:

1) Commercial General Liability. This policy shall be an occurrence-type policy and shall protect Contractor and additional insureds against all claims arising from bodily injury, sickness, disease or death of any person (other than Contractor's employees) and damage to property of City or others arising out of the act or omission of Contractor or its agents and employees. This policy shall also include protection against claims for the contractual liability assumed by Contractor under the paragraph of this Contract entitled "Indemnification," including completed operations, products liability, contractual coverage, broad form property coverage, explosion, collapse, underground, premises/operations, and independent contractors [to remain in force for two (2) years after final payment].

Coverage limits shall not be less than:

<b>\$2,000,000.00</b>	<b>General Aggregate</b>
<b>\$1,000,000.00</b>	<b>Products- Completed Operations</b>
<b>\$1,000,000.00</b>	<b>Personal &amp; Advertising Injury</b>
<b>\$1,000,000.00</b>	<b>Each Occurrence</b>
<b>\$ 100,000.00</b>	<b>Fire Damage (any one fire)</b>

2) Business Automobile Liability. This policy shall protect Contractor and the additional insureds against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles and shall cover operation on and off the premises of all motor vehicles licensed for highway use, whether they are owned, non-owned or hired. Coverage limits shall not be less than:

<b>\$1,000,000.00</b>	<b>Combined Single Limits</b>
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3) Environmental Liability. This insurance shall be maintained in force for the full period of this Contract and cover losses caused by pollution conditions including, but not limited to, any spill, underground pollution or any other environmental impairment. It shall apply to bodily injury; property damage, including loss of use of damaged property or of property that has not been physically injured; cleanup costs; including, but not limited to, any costs required under CERCLA; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. If coverage is written on a claims made basis, Vendor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this Contract, and continuous



coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning from the time the Contract has expired. Policy limits shall not be less than:

<b>\$2,000,000.00</b>	<b>Combined Single Limits</b>
<b>\$1,000,000.00</b>	<b>Per Loss</b>
<b>\$1,000,000.00</b>	<b>Annual Aggregate</b>

3) Workers' Compensation and Employer's Liability. If Contractor hires any employees, Contractor shall maintain Workers' Compensation and Employer's Liability insurance, which shall protect Contractor against all claims under applicable state workers' compensation laws and employer's liability. The insured shall also be protected against claim for injury, disease or death of employees which for any reason, may not fall within the provisions of a workers' compensation law. Coverage shall not be less than:

<b>Statutory Amount</b>	<b>Workers' Compensation</b>
<b>\$ 500,000.00</b>	<b>Employer's Liability, Each Accident</b>
<b>\$ 500,000.00</b>	<b>Employer's Liability, Disease - Each Employee</b>
<b>\$ 500,000.00</b>	<b>Employer's Liability, Disease - Policy Limit</b>

The foregoing requirement will not be applicable if, and so long as, Contractor qualifies as a self-insurer under the rules and regulations of the commission or agency administering the workers' compensation program in Texas and furnishes evidence of such qualification to City in accordance with the notice provisions of this Contract.

If Contractor uses contract labor, Contractor shall require its subcontractor to maintain the above referenced coverage and furnish copies of certificates of insurance as required herein.

**20. INDEPENDENT CONTRACTOR:** Nothing contained in this Contract is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. Contractor shall at all times remain an independent contractor with respect to Services to be performed under this Contract. City shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance on Contractor's employees.

**21. NONDISCRIMINATION:** Contractor represents and warrants to City that Contractor does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with Contractor's performance under this Contract on account of race, color, sex, religion, age, handicap, marital status or national origin. Contractor further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Contract.

**22. VERIFICATION OF EMPLOYMENT ELIGIBILITY:** Contractor must comply with the Immigration Reform and Control Act (IRCA) and may not knowingly obtain labor or services of an unauthorized alien. Contractor -- not City -- must verify eligibility for employment as required by IRCA.

**23. AMENDMENTS:** City and Contractor may amend this Contract at any time provided that such amendments make specific reference to this Contract, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by City. Such amendments shall only address the items or issues dealt with in the amendment and shall not invalidate any other portion or provision of this Contract, nor relieve or release City or Contractor from their respective obligations under this Contract except as may be specifically set forth in the amendment.

**24. ASSIGNMENT:** No assignment by a party hereto of any rights under, or interest in, the Contract Documents will be binding on another party hereto without the written consent of the party sought to be





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bound; and specifically, but without limitation, moneys that may become due, and moneys that are due, may not be assigned without such prior consent (except to the extent that this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

**25. SUCCESSORS AND ASSIGNS:** This Contract shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors, or assigns.

**26. NOTICES AND REQUIRED NOTICE OF BREACH:** Communication and details concerning this Contract shall be directed to the following representatives:

**CITY:**

City of San Angelo  
Office of the City Engineer  
Attn: Russell Pehl  
72 W. College Ave.  
San Angelo, Texas 76903

**CONTRACTOR:**

\_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Before City shall be liable to Contractor or any of its successors or assigns for any alleged breach of this Contract, notice must first be given to City no later than ninety-one (91) days of the date Contractor alleges the breach occurred. Such notice shall be given in accordance with this provision and shall state the date, time, and circumstances of the alleged breach.

**27. MISCELLANEOUS PROVISIONS:**

**A. Remedies:** In the event of default by Contractor under the Contract Documents, City shall have all rights and remedies afforded to it at law or in equity to enforce the terms of this Contract. City's exercise of any one right or remedy shall be without prejudice to the enforcement of any other right or remedy allowed at law or in equity that may be available to City against either Contractor or its Surety.

**B. Attorneys' Fees:** If any action at law or in equity is necessary by either City or Contractor to enforce or interpret the terms of the Contract Documents, the party prevailing on the majority of issues shall be entitled to reasonable attorneys' fees and costs and any necessary disbursements in addition to any other relief to which the prevailing party is entitled.

**C. Conflicts:** This Contract, the documents required to be provided, and the Contract Documents constitute the entire Contract between the parties hereto and supersede any prior written or oral contracts and understandings between the parties. If any provision of this Contract, the Owner's Construction General Conditions, the Specifications or any other provision contained within the Contract Documents conflicts, or is inconsistent with any other provision of the Contract Documents, then the conflict or inconsistency will be resolved first by reference to the terms of this Contract, then to the General Conditions to this Contract and then finally to the Specifications therein, unless a federal law, regulation or restriction would require otherwise, in which case the federal provision would control.

**D. Severability:** If any provision of this Contract is held invalid or unenforceable, the remainder of this Contract shall not be affected thereby and all other parts of this Contract shall nevertheless be in full force and effect.

**E. Venue:** This Contract, including the Contract Documents, is governed by the laws of the State of Texas. Venue for any suit or claim or cause of action arising out of or related to Work covered by this Contract shall rest exclusively in the state district court(s) located in Tom Green County, Texas.

**F. Counterparts:** This Contract may be executed in two or more counterparts, each of which shall constitute an original but all of which, when taken together, shall constitute one and the same Contract. By affixing their signature to this Contract, each individual is representing that he or she has the authority to sign this Contract and to bind the party that they represent to this Contract.

**G. Enforcement:** This Contract shall be construed and enforced according to the laws of the



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State of Texas.

**H. Headings:** Titles and paragraphs are for convenient reference and are not a part of this Contract.

**I. No Waiver:** No waiver or breach of any provision of this Contract shall constitute a waiver of any subsequent breach of the same or any other provision hereof, and no waiver shall be effective unless made in writing.

**J. Validity of Contract Terms:** Should any provision, paragraph, sentence, word or phrase contained in this Contract be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under applicable law, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Contract shall remain unmodified and in full force and effect or limitation of its use.

**K. Applicable Law:** This Contract and the Contract Documents are subject to all applicable federal and state laws, statutes, codes, rules and regulations and local ordinances, rules and regulations.

**28. CONTINGENCY CLAUSE:** Funding for this Contract is contingent on the availability of funds and continued authorization for program activities and this Contract is subject to amendment or termination for convenience due to lack of funds, reduction of funds and/or change in regulations, upon thirty (30) days' notice.

**29. ENTIRE CONTRACT:** This Contract constitutes the sole and entire Contract between the parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

**30. REAFFIRMATION OF REPRESENTATIONS AND DISCLOSURE COMPLIANCE:** Contractor hereby reaffirms all of the representations contained in Contract Documents. Contractor warrants that Contractor has complied with the provisions of Section 2252.908 of the Texas Government Code and regulations adopted pursuant thereto requiring submission to the City of a disclosure of interested parties (Texas Ethics Commission Form 1295) at the time the Contractor submits the signed Contract to the City.

*(Signature page to follow)*



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**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed by their respective officials thereunto duly authorized, this the day and year above written.

**CONTRACTOR:**

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Its: \_\_\_\_\_

**CITY OF SAN ANGELO:**

By: \_\_\_\_\_  
Daniel Valenzuela, City Manager

ATTEST:

\_\_\_\_\_  
Bryan Kendrick, City Clerk

(SEAL)

**APPROVED AS TO INSURANCE:**

\_\_\_\_\_  
Charles Hagen, Risk Manager

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Russell Pehl, City Engineer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Theresa James, City Attorney



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**EXHIBIT "A"**

**CONTRACT FOR WATER LINE IMPROVEMENTS**

**REQUEST FOR COMPETITIVE SEALED PROPOSALS**  
**RFCSP ES-04-17**

*(Following pages)*



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**EXHIBIT "B"**

**CONTRACT FOR WATER LINE IMPROVEMENTS**

RFCSP ES-04-17

**CONTRACTOR'S COMPETITIVE SEALED PROPOSAL**

*(Following pages)*



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**Attachment 1**

**CONTRACT FOR WATER LINE IMPROVEMENTS**

**OWNER'S CONSTRUCTION GENERAL CONDITIONS**

*(Following pages)*