

# **CITY OF SAN ANGELO REQUEST FOR BID**

**RFB No: CD-01-15**

**Neighborhood Services  
Community & Housing Support**

**2013 Hudson-Rehab**

**Bid Submission Forms**

## **FORMS**

### **1.1. Required Submission Forms**

Please submit your bid documents in the following order:

1. Price Proposal Form
2. Addendum Acknowledgement
3. Work Write-Up and Bid Document
4. City of San Angelo Project Experience
5. Local Area Experience
6. Contractor References
7. Conflict of Interest Form
8. Debarment and Suspension Certification
9. Contractor Contact Information
10. IRS form W-9
11. Bid Bond

### **1.2. Copies**

- ☐ One (1) signed bound original;
- ☐ One (1) unbound copy of all required bid document; and,
- ☐ One (1) copy in PDF Format on USB Drive.



**CITY OF SAN ANGELO**  
PURCHASING DEPARTMENT  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219 or 657-4220

**Price Proposal Form**  
**RFB: CD-01-15/ 2013 Hudson-Rehab**

Company Name: \_\_\_\_\_

Pursuant to the Foregoing Notice, the undersigned bidder hereby proposes to do all work and furnish all necessary superintendence, labor, machinery, equipment, tools, and materials, and whatever else may be necessary to complete all work upon which they bid, as provided by the attached specifications and shown on the plans, and binds the bidder on acceptance of this proposal to execute an Agreement and Bonds according to the accompanying forms, for performing and completing the said work within the time stated, and furnishing all required guarantees, for the following prices to-wit.

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**Base Bid**

See attached Work Write-up and Bid Document

**Substitutions**

It is the intention of the City of San Angelo to purchase equipment and repairs similar or equal to that specified. Variation from the specification must be noted in the bid by bidder. Absence of noted variations will be interpreted to mean that the item quoted is in exact accordance with the specification. Each bidder, if not bidding on specified equipment, is required to furnish with their bid, a complete detailed description, and specifications of each item upon which they are bidding, supported by the manufacturer's catalog, photographs, guarantee, complete name, and any other pertinent information. An "or equal" item must reflect the general appearance, design, dimensions, or color of the item specified. Samples, if required, shall be furnished free of expense to the City. Samples not used or destroyed in examination and testing will be returned to the bidder, if requested, at the bidder's expense. Each sample must be marked with Bidder's name, address, and Bid Number reference. Approval of substitute "or equal" items remains with the City and in all cases is final. In the event an item is not accepted as an "or equal", the City may allow the vendor to supply the remaining items meeting specifications at the bid price.

**Materials**

The bidder certifies all materials and equipment supplied resulting from this bid invitation shall be new and unused, unless noted elsewhere in the invitation.

**Quantities**

It is understood the quantities of work to be done at unit prices are approximate and are intended for evaluation purposes only. Unit quantities may be adjusted to determine final contract amount. Funding availability may also determine final contract amount. ***Quantities of work to be done at unit prices are approximate. Each bidder is responsible for verification all quantities prior to submitting a bid.***

**Bonds/Insurance**

A Performance Bond and or Payment Bond will be required based on the Final Price Awarded.

Upon receipt of the written "Notice of Award", the bidder will execute the agreement within fifteen (15) days and deliver all bonds and Certificates of Insurance.

**Liquidated Damages**

Timely completion of this project is necessary to minimize project impact to the public. Should the Contractor not complete the work at the site within 30 calendar days, following the "Notice to Proceed", the Owner will assess a \$100.00 per day delinquent charge against the Contractor, until such time as work is complete.

**Reservation**

Bidder understands the Owner/Agent reserves the right to reject any irregular bid and the right to waive technicalities if such waiver is in the best interest of the Owner/Agent and conforms to State and local laws and ordinances pertaining to the letting of construction contracts.

## Addendum Acknowledgement

Receipt is hereby acknowledged of the following addenda to the Contract documents.

Addendum No. 1 Dated:	_____	Received:	_____
Addendum No. 2 Dated:	_____	Received:	_____
Addendum No. 3 Dated:	_____	Received:	_____

(Seal if Bidder is  
Corporation)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code

*Note: Agents must provide evidence of authority to bind corporation.*

THIS FORM MUST BE RETURNED WITH THE BID

**Work Write-up and Bid Document**  
**(see attached)**

# Work Write-Up and Bid Document

## COSA Community & Housing Support

2013 Hudson

San Angelo, TX

76903-

(325) 655-0824

Contractor Name

Contractor Signature

Bid Due Date: 3/10/2015

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
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### Appliances

#### KITCHEN

1		Dishwasher. Install new dishwasher	Amana- 24" Tall Tub Built-In Dishwasher- Stainless Steel. Model: ADB100AWS	10.F.	1	EA
2		Microwave/Over range microwave/30"/ Install new 30" Microwave.	Amana- 1.5 cu. ft. - Stainless- Steel Model: AMV1150VAS	10.F	1	EA
3		Range/4 Burner. Install New Electric Ranger.	Amana- 30" Self Cleaning Freestanding Electric Range. Stainless Steel. Model: AER5630BAS	10.F	1	EA

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Appliances</i>						
	<b>KITCHEN</b>					
4	Refrigerator/25.4 C.F./Install new refrigerator/25.4 C.F.	Amana- 25.4 cu. ft. Side-By-Side. Refrigerator with Thru-The-Door Ice & Water. Stainless-Steel	10.F	1	EA	<input type="text"/>
<i>Carpentry</i>						
	<b>BATHROOM #1</b>					
5	Cabinet/Repair cabinet. See comments.	Restain cabinets. Upper and lower	6.O.2	7	LF	<input type="text"/>
	<b>BATHROOM #2</b>					
6	Cabinet/Repair cabinet. See comments.	Restain cabinets. Upper and lower.	6.O.2	7	LF	<input type="text"/>
	<b>BEDROOM #1</b>					
7	Window Stops/Replace window stops.	Master bedroom replace window locks.	8.G	2	EA	<input type="text"/>
	<b>EXTERIOR</b>					

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
<i>Carpentry</i>						
<b>EXTERIOR</b>						
8		Fence/Build new 6' fence/1x6 cedar pickets/Dog eared/4x4 cedar post	Tear down and build new fence. Post holes shall be 24" deep. Install (2) two gates. Note: 4x4 cedar posts or 2 3/8" O.D. galvanized tubing/pipe.	6.AA	226 LF	<input type="text"/>
9		Screen/Aluminum Frame/Install new screen/Aluminum.	Install (3) window screens.	8.V	3 EA	<input type="text"/>
10		Siding/Masonite/Replace damaged siding/masonite siding.	Replace bottom 4' of siding in rear and rear corner trim.	15	144 SF	<input type="text"/>
11		Window/Replace/Insulated Aluminum. Replace window with new aluminum frame window. Work shall include frame, sill, sash, trim, hardware, screen and repair to interior and exterior surfaces. Paint all affected surfaces to match existing.	Rear bedroom. Install new window.	8.G	1 EA	<input type="text"/>
12	<b>GARAGE</b>	Garage Vehicle Door/18' x 7'/Install new overhead garage vehicle door--18' X 7'.	Replace track, mounts and motion sensors	8.C	1 EA	<input type="text"/>

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Carpentry</i>						
<b>INTERIOR</b>						
<b>13</b>		Keyless Door Lock/Install keyless door lock.	(4) closets and (1) pantry	8A.2.F.	5 EA	<input type="text"/>
<b>14</b>		Lockset/Privacy Lock/Install interior privacy lockset/Use Kwikset "Copa" or written approved equal.	(3) Bedrooms (2) bathrooms.	8.P	5 EA	<input type="text"/>
<b>KITCHEN</b>						
<b>15</b>		Base Cabinets/Install/Oak. Install new base cabinets/pre-finished oak/use Mill's Pride "York" or written approved equal.	Install trim and cabinet around dish washer. Match existing cabinets. Install toe kick mold and bottom platform under sink (3/4")	6.O.2	3 LF	<input type="text"/>
<b>16</b>		Cabinet/Repair cabinet. See comments.	Repair (3) kitchen cabinet drawers. Secure tracks and adjust hardware.	6.O.2	6 LF	<input type="text"/>



Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
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*Carpentry*

**KITCHEN**

**17** Cabinet/Repair cabinet. See comments.

Build new cabinet doors. Sand off dark red stain on faces. Restain face & doors matching stain color from inside of cabinets.

35 LF

6.O.2

**18** Passage Door/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides.

Replace pantry door.

1 EA

8.A

**LIVING ROOM #1**

**19** Door/Exterior/Remove & Rehang. Remove and re-hang exterior door.

6' Patio door. Install new weather stripping. Fill in screw holes. Repair locks at top and bottom and readjust door.

1 EA

8.E

*Concrete*

**EXTERIOR**

**20** Driveway/Concrete/Pressure wash. Wash concrete drive.

Remove oil stains. Pressure wash concrete driveway.

450 SF

3.Q

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
<i>Electrical</i>						
<b>EXTERIOR</b>						
21		Light Fixture/Porch/Ceiling Mounted/Install new exterior porch light.	Patio, replace ceiling fan 52" with dome light kit.	13.D.9	1 EA	
22		Light Fixture/Wall Mounted/Install new exterior porch light.	Garage exterior wall mounted lights.	13.D.9	2 EA	
23		Security Light with Motion Sensor/Replace outdoor security light with new 150 degree motion sensor security light/Use Heath Zenith Model SL9525W or written approved equal.	Rear motion sensor light. Install on Northwest corner.	13.D.9	1 EA	
<b>INTERIOR</b>						
24		Ceiling Fan & Light Kit/52"/Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	(1) Living, (1) dining (1) Kitchen (3) bdrms,	13.D.9.B	6 EA	
25		Cover Plate/Outlet/Install new outlet cover plate	(1) In front porch (5) interior	13.D.6.	6 EA	
26		Smoke Detector/Hard Wired with Battery Back-Up/Install new smoke detector, hard wired with battery backup. All bedrooms and hallways adjacent to bedrooms. Use Firex #045186 or written approved equal.	(1) Shall be CO2/Smoke in hallway	13.D.11	4 EA	

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Electrical</i>						
<b>27</b>	<b>KITCHEN</b>	Light Fixture/Room/Replace. Replace existing light fixture with new light fixture.	4' florescent light.	13.D.9	1	EA <input type="text"/>
<i>Flooring</i>						
<b>28</b>	<b>INTERIOR</b>	Carpet & Pad/Nylon/25 oz./Install new carpet (25 oz. face weight/nylon with 5 year wear and stain warranty) and pad (7/16" - 6 lb.). Use Beaulieu "Prairie" 25 oz. Face weight or written approved equal.	Install in bedrooms, closets, livingroom and hallway.	9.M	101	SY <input type="text"/>
<i>HVAC</i>						
<b>29</b>	<b>HVAC</b>	HVAC System/Service. Service complete HVAC system	Clean coil, replace AC registers	12.M.	1	EA <input type="text"/>
<i>Masonry &amp; Plaster</i>						
<b>30</b>	<b>EXTERIOR</b>	Brick & Mortar/repair brick	Tear down old mailbox and build new mailbox.	4.G.	4	SF <input type="text"/>
<b>31</b>	<b>Brick &amp; Mortar/repair brick</b>	Brick & Mortar/repair brick	Repair hole in brick. South wall	4.G.	1	SF <input type="text"/>

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
<i>Paint &amp; Finish</i>						
<b>EXTERIOR</b>						
32		Exterior Surfaces/Paint entire exterior/siding, trim, soffit and fascia/Two Coats. Include minor repairs to all surfaces. NOTE:SF=FLOOR AREA/BID TO PAINT ALL EXTERIOR SURFACES.	Caulk and prep.Paint siding, fascia, soffit. Include doors and all trim. Paint color shall be White (exterior)	9.N.4	1778 SF	<input type="text"/>
<b>INTERIOR</b>						
33		Interior Surfaces/Paint all interior surfaces of structure - Two Coats. Entire interior excluding kitchen and bath cabinets. Work shall include minor repairs to all surfaces. SF=FLOOR AREA OF ENTIRE STRUCTURE.	Includes garage and all interior trim. Sand-off all semigloss paint from ceilings. Retexture and paint. Flat white on all ceilings. Satin on walls	9.N.	1649 SF	<input type="text"/>
<i>Plumbing</i>						
<b>KITCHEN</b>						
34		Faucet/Kitchen. Install new kitchen faucet (Use Delta single-handle model 100-WF or written approved equal), supply lines & shutoffs.	Install faucet with sprayer attachment.	11.A	1 EA	<input type="text"/>

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
<i>Plumbing</i>						
<b>35</b>	<b>KITCHEN</b>	Garbage Disposal. Replace garbage disposal with new In-Sink-Erator Badger 5, ½ horsepower (two year factory warranty or written approved equal.	Install new garbage disposal.	11.A	1 EA	<input type="text"/>
<b>36</b>		Sink Strainers, Drain Lines & Trap. Replace sink strainers (2), drain lines and trap at kitchen sink.	Install new strainers and arm	11.A	1 EA	<input type="text"/>
<i>Site Work</i>						
<b>37</b>	<b>INTERIOR</b>	Cleanup/Final. Final cleanup of entire Project.	floors, window and all surfaces.		1649 SF	<input type="text"/>
<b>TOTAL</b>						<input type="text"/>

### City of San Angelo Project Experience

Company Name: \_\_\_\_\_

List five (5) similar projects that your company has completed for the **City of San Angelo**. All references shall be for work completed in the last five (5) years.

#### Reference One

Department: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Two

Department: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Three

Department: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

THIS FORM MUST BE RETURNED WITH THE BID

**Reference Four**

Department: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

**Reference Five**

Department: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

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**CITY OF SAN ANGELO**  
PURCHASING DEPARTMENT  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219 or 657-4220

### Local Area Experience

Company Name: \_\_\_\_\_

List five (5) similar projects that your company has completed **within 150 miles** (but not in the City of San Angelo).  
All references shall be for work completed in the last five (5) years.

#### Reference One

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Two

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Three

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

THIS FORM MUST BE RETURNED WITH THE BID



**Reference Four**

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

**Reference Five**

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

**THIS FORM MUST BE RETURNED WITH THE BID**

### Contractor References

Company Name: \_\_\_\_\_

List five (5) similar projects of similar size and scope as the proposed City project. All references shall be for work completed in the last five (5) years.

#### Reference One

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Two

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

#### Reference Three

Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

THIS FORM MUST BE RETURNED WITH THE BID

<b>Reference Four</b>
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Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

<b>Reference Five</b>
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Government/Company Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Person and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Contract Period: \_\_\_\_\_

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**CITY OF SAN ANGELO**  
**PURCHASING DEPARTMENT**  
72 West College Avenue, San Angelo, Texas 76903  
Tel: (325) 657-4219 or 657-4220

## **Disclosure of Certain Relationships**

### **NOTICE TO VENDORS**

**Effective January 1, 2006**, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local governmental entity make certain disclosures concerning any affiliation or business relationship that might cause a conflict of interest with the local governmental entity. The provisions of Chapter 176 and the Form CIQ questionnaire that you must complete to comply with this law, are available at the Texas Ethics Commission website at <http://www.ethics.state.tx.us/whasnew/confliict forms.htm>.

A current list of City of San Angelo and City of San Angelo Development Corporations officers is available in the office of the City of San Angelo City Clerk's office located in Room 201 of City Hall or on the City's website at <http://sanangelotexas.org>. If you are considering doing business with the City of San Angelo or the City of San Angelo Development Corporation and have an affiliation or business relationship that requires you to submit a completed Form CIQ, it must be filed with the records administrator (City Clerk) of the City of San Angelo not later than the seventh (7<sup>th</sup>) business day after the date you become aware of facts that require the form to be filed. See Section 176.006, Texas Local Government Code. It is a Class C misdemeanor to violate this provision.

**By Submitting a response to a City of San Angelo or City of San Angelo Development Corporation Request for Proposals, Request for Bids, or Request for Qualifications or by conducting business with either of those two entities, you are representing that you are in compliance with the requirements of Chapter 176 of the Texas Local Government Code.**

Julia Antilley  
Purchasing Manager

# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

## OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes

☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date



**CITY OF SAN ANGELO**  
PURCHASING DEPARTMENT  
72 West College Avenue, San Angelo, Texas 76903  
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**Local Government Officers Of The City Of San Angelo**  
**As defined by Chapter 176 of the Texas Local Government Code**  
**(Revised 8/6/14)**

For purposes of completion of the required Conflict of Interest Questionnaire for the City of San Angelo (required by all Vendors who submit bids/proposals), Local Government Officers are:

**City of San Angelo City Council:**

Mayor: Dwain Morrison, Mayor

- Councilmembers:
  - Rodney Fleming, SMD 1
  - Marty Self, SMD 2
  - Johnny Silvas, SMD 3
  - Don Vardeman, SMD 4
  - Elizabeth Grindstaff, SMD5
  - Charlotte Farmer, SMD 6

City Manager: Daniel Valenzuela

**City of San Angelo Development Corporation officers are:**

- Scott Tankersley, President
- John Edward Bariou, Jr. - First Vice President
- Tony Villarreal - Second Vice President
- Daniel Anderson - Director
- Richard Crisp - Director
- Tommy Hiebert - Director
- Pedro Ramirez – Director

Executive Director: Roland Peña



**CITY OF SAN ANGELO**  
**PURCHASING DEPARTMENT**  
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### **Debarment and Suspension Certification**

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this bid.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code

**THIS FORM MUST BE RETURNED WITH THE BID**

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the determination whether to enter into this transaction. However, failure of the prospective participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the City of San Angelo determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available, the City of San Angelo may terminate this transaction for cause.
4. The prospective participant shall provide immediate written notice to the City of San Angelo to which this proposal is submitted if at any time the prospective participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549(13 CFR Part 145). You may contact the City of San Angelo for assistance in obtaining a copy of these regulations.
6. The prospective participant agrees by submitting this proposal that, should the proposed transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City of San Angelo.
7. The prospective participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment and Suspension" provided by the City of San Angelo, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the City of San Angelo, the City of San Angelo may terminate this transaction for cause.



**Contractor Contact Information**

Company: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Mobile/Cell No: \_\_\_\_\_

**ATTACH IRS FORM W-9**

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THIS FORM MUST BE RETURNED WITH THE BID